

**SHELBY COUNTY ELECTION COMMISSION
REGULAR COMMISSION MEETING MINUTES**

August 21, 2023

The regular meeting of the Shelby County Election Commission (SCEC) was held on August 21, 2023, at the O.C. Pleasant, Jr. Election Operations Center, 980 Nixon Drive, at 4:00pm. This meeting was recorded on Facebook live.

MEETING CALLED TO ORDER: By Chairman Luttrell at 4:07pm.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT CONSTITUTING A QUORUM: Commissioners Luttrell, Kimbrow, Stamson, Uhlhorn, and Wharton

OTHERS IN ATTENDANCE:

Linda Phillips, AOE	Rose Ann Bradley
Joe Young, DAOE	Aaron Robinson
Jacob Swatley, Attorney	George Summers
Monice Hagler, Attorney	Theryn Bond
Ron Boozer, Staff	Andrew DeShazo
Sherry Hewlett, Staff	Suzanne Thompson, KQ
Eleanor Brooks, Staff	Leonard Hopkins, IT

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

George Summers

APPROVAL OF JULY 24, 2023 REGULAR MEETING MINUTES:

MOTION STATED: Commissioner Kimbrow motion to approve the minutes.
SECONDED BY: Commissioner Stamson
ROLL CALL VOTE: Motion Carried Unanimously.

APPROVAL OF AUGUST 14, 2023 SPECIAL MEETING MINUTES:

MOTION STATED: Commissioner Stamson motion to approve the minutes.
SECONDED BY: Commissioner Uhlhorn
ROLL CALL VOTE: Motion Carried Unanimously.

RESOLUTION 2023-05: RESOLUTION TO APPROVE EARLY VOTING LOCATIONS, DATES, TIMES, NUMBER OF PERSONNEL AND EQUIPMENT ASSIGNED TO EACH EARLY VOTING LOCATION FOR THE OCTOBER 5, 2023, CITY OF MEMPHIS MUNICIPAL ELECTION:

MOTION STATED: Commissioner Stamson motion to approve.
SECONDED BY: Commissioner Kimbrow
ROLL CALL VOTE: Motion Carried Unanimously.

AOE Phillips presented information on the motion, recommended approval.

RESOLUTION 2023-06: RESOLUTION TO APPROVE EARLY VOTING LOCATIONS, DATES, TIMES, NUMBER OF PERSONNEL AND EQUIPMENT ASSIGNED TO EACH EARLY VOTING LOCATION FOR THE NOVEMBER 16, 2023, CITY OF MEMPHIS MUNICIPAL RUN-OFF ELECTION:

MOTION: Motion to withdraw by Commissioner Kimbrow.
SECONDED BY: Commissioner Uhlhorn
ROLL CALL VOTE: Motion Carried Unanimously.

AOE Phillips asked that motion be withdrawn until a later date pending information from the City of Memphis.

RESOLUTION 2023-07: RESOLUTION TO APPROVE POLLING LOCATION CHANGES FOR OCTOBER 5, 2023, CITY OF MEMPHIS MUNICIPAL ELECTION:

MOTION STATED: Commissioner Uhlhorn motion to approve.
SECONDED BY: Commissioner Stamson
ROLL CALL VOTE: Motion Carried Unanimously.

AOE Phillips presented information on the motion.

VOTER REGISTRATION APPEAL (HARRELL):

MOTION STATED: Commissioner Kimbrow motion to approve.
SECONDED BY: Commissioner Uhlhorn
ROLL CALL VOTE: Motion Carried Unanimously.

AOE Phillips presented information on the motion.

CHAIRMAN'S REMARKS:

No remarks at this time.

ATTORNEY'S REPORT:

No updates at this time.

ADMINISTRATOR'S REPORT:

AOE Phillips presented her report. Report is attached.

OLD BUSINESS:

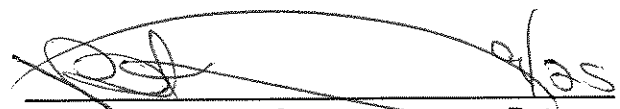
No old business brought to the floor.

ADJOURNMENT:

Motion to adjourn by Commissioner Stamson, seconded by Commissioner Wharton at 5:03pm.



Mark Luttrell, Jr., Chairman 9-25-23
Date



Vanecia Kimbrow, Secretary 9/25/23
Date

Briarwood Church	1900 N. Germantown Pkwy., 38016
Dave Wells Community Center	915 Chelsea Ave., 38107
Glenview Community Center	1141 S. Barksdale St., 38114
Greater Lewis Street Church	152 E. Parkway N., 38104
Greater Middle Baptist Church	4982 Knight Arnold Rd., 38118
Pursuit of God Church	3759 N. Watkins, 38127
Solomon Temple MB Church	1460 Winchester Rd., 38116


WHEREAS, nine (9) early voting personnel, three (3) PollPads, ten (10) Express Votes, one (1) DS200 Scanner, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and,

Abundant Grace	1574 E. Shelby Dr., 38116
Anointed Temple of Praise	3939 Riverdale Rd., 38115
Leawood Baptist Church	3638 Macon Rd. 38122
Mississippi Blvd. Christian Church	70 N. Bellevue Blvd., 38104
Raleigh United Methodist Church	3295 Powers Rd., 38128
Riverside Baptist Church	3560 S. Third St., 38109
Second Baptist Church	4680 Walnut Grove Rd., 38117
TN Shakespeare Company	7950 Trinity Rd., 38018
White Station C.O.C.	1106 Colonial Rd., 38117


WHEREAS, eleven (11) early voting personnel, four (4) PollPads, twelve (12) Express Votes, two (2) DS200 Scanners, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and,

NOW, THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY ELECTION


COMMISSION, that the Shelby County Election Commission hereby approves the early voting locations, dates, times, and number of voting machines, and appoints the number of personnel needed to staff each early voting location.



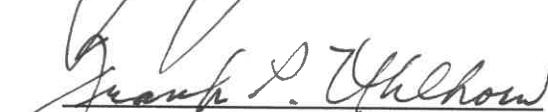
Mark Luttrell, Jr., Chairman



Vanecia Kimbrow, Secretary



Steve Stamson, Member



Frank Uhlhorn, Member



Andre C. Wharton, Member

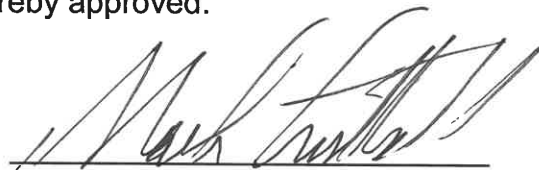
Adopted August 21, 2023

**RESOLUTION TO APPROVE POLLING LOCATION CHANGES FOR
OCTOBER 5, 2023, CITY OF MEMPHIS MUNICIPAL ELECTION**

WHEREAS, The Election Commission has determined that the polling locations for **04-02** **Shady Grove Elem School**, located at **5360 Shady Grove Rd, Memphis, TN 38120**, and **13-05** **Berclair Church of Christ** located at **4536 Summer Ave, Memphis, TN 38122** are not available for the **City of Memphis Municipal Election** by the Shelby County Election Commission and,

WHEREAS, the replacement polling locations, **Shady Grove Presbyterian Church**, located at **5530 Shady Grove Road, Memphis, TN 38120**, and **Su Casa Family Ministries** located at **1302 N. Graham Street, Memphis, TN 38122** have consented to the use of their facilities as election day polling locations for **04-02 & 13-05** and meets the Election Commission site standards,


NOW THEREFORE BE IT RESOLVED BY THE SHELBY COUNTY ELECTION COMMISSION, that **04-02** **Shady Grove Elem School**, located at **5360 Shady Grove Rd, Memphis, TN 38120**, and **13-05** **Berclair Church of Christ** located at **4536 Summer Ave, Memphis, TN 38122** will be replaced with **04-02** **Shady Grove Presbyterian Church** located at **5530 Shady Grove Road, Memphis, TN 38120**, and **13-05** **Su Casa Family Ministries** located at **1302 N. Graham Street, Memphis, TN 38122**, the replacements are hereby approved.



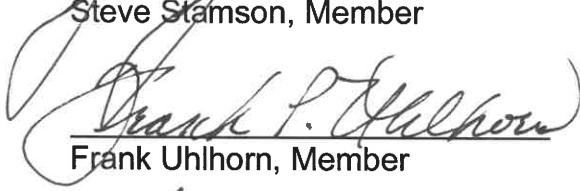
Mark Luttrell, Jr., Chairman



Vanecia Kimbrow, Secretary



Steve Stamson, Member



Frank Uhlhorn, Member



Andre C. Wharton, Member

Adopted August 21, 2023



Shelby County Election Commission

Administrator of Elections Monthly Report – August 2023

- **Deputy Registrar** – We had a deputy registrar class on August 8, 2023 at 5:30pm here at the Operations Center. We trained 20 new registrars, and we now have a total of 237. Deputy registrars supported six community and church events.
- **High School Voter Registration** – We are starting earlier this year because the deadline for the Anne Dallas Dudley award has changed to February 5, 2024. We did one event at Crosstown High School – we registered 14 seniors and did a voting machine demo. We will have a new equipment demo at the MSCS Back to School Parade on August 26th. We have two high schools scheduled for next week. Many thanks to the I Am A Voter Collaborative who is helping with this effort.
- **Public Test** – The public test of both early voting and election day machines is September 6 from 9am until 11am here at the Operations Center. If you have never seen us test the equipment, please plan to stop in. It's a final check by the auditors after we have done extensive internal testing. Because of the large number of candidates in the Mayor's race, our test deck consisted of 8,680 ballots.
- **Text My Gov** - We are getting ready to roll out TextMyGov. Voters can text a number with questions. Right now, we are going to start with just a few questions that it will respond to – 1) where do I vote? 2) am I registered? 3) who is on my ballot? If it can't answer the question, a person will step in. I'll send notice to you when we are ready to go.
- **National Poll Worker Recruitment Day** – is on Wednesday, August 23, 2023. Please encourage people to become poll workers. We desperately need more Republican poll workers; it's always a challenge to find enough to come into Memphis. However, bi-partisan control of our polling places is one of the bedrock principals of having a fair and honest election.
- **Water** - We are no longer using bottled water here as we have leased an Artesian Bottleless Water system. (You may have noticed that you have glasses of water rather

than bottles.) The cost wasn't significantly higher than our bill for bottled water and the new dispenser provides ice, hot, and cold water. We have also switched from the classic plastic cups to compostable cups for election day.

- **Conferences** - Chief Deputy Joe Young attended the Department of Homeland Security Center for Internet Security ISAC Annual Meeting In Salt Lake City. Operations Manager Carla Lytle and I will be attending the Election Center Annual Conference in Orlando, Florida next week.
- **Handicapped Accessibility** – We re-surveyed all the Memphis polling places for ADA compliance. We purchased door pressure gauges rather relying on the previous test, which was could a person open the door with one finger. We had a few sites whose doors required too much pressure to open to meet the standards. We are working with the owners to reduce the tension of the doors. If we can't get the pressure down low enough, we will either purchase a “Big Bell” system that a voter can use to alert a poll worker inside that they need help, prop the doors open, or station a poll worker at the door.
- **City of Memphis Run-Off** – A run off election is pretty much a certainty. Mark your calendars for Thursday, November 16, 2023. There are only two candidates in District 1 and 4. While it is possible that those races might end in a tie, then the provisions of TCA § 2-8-111 apply. Run offs are likely in districts with a large number of candidates. There is no run-off for the Office of Mayor or for the Super Districts.
- **Campaign Finance** - Little change from last month. The only person on the Memphis ballot who has not filed is Pearl Eva Walker. The next report due for candidates in Memphis races covers the period from July 1, 2023 through September 25, 2023. This is the pre-general report and is due on **September 30, 2023**.

- **Days to Upcoming Events**

Event	Date	Days Until
Voter Registration Deadline - Memphis	9/5/2023	15
First Day of Early Voting - Memphis	9/15/2023	25
First Day to Issue Delegate Petitions	9/15/2023	25
Last Day of Early Voting - Memphis	9/30/2023	40
Memphis Municipal Election	10/5/2023	45
First Day to Issue County Office Petitions	10/16/2023	56
Memphis Municipal Election Run-Off (If required.)	11/16/2023	87
Qualifying Deadline for Delegate and County Office Petitions	12/14/2023	115