



**SHELBY COUNTY ELECTION COMMISSION
REGULAR COMMISSION MEETING MINUTES**

August 22, 2022

The regular meeting of the Shelby County Election Commission (SCEC) was held on August 22, 2022, at the O.C. Pleasant, Jr. Election Operations Center, 980 Nixon Drive, at 4:00pm. This meeting was recorded on Facebook live.

MEETING CALLED TO ORDER: By Chairman Luttrell at 4:00pm.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT CONSTITUTING A QUORUM: Commissioners Luttrell, Smith, Kimbrow, Stamson, and Uhlhorn

OTHERS IN ATTENDANCE:

Linda Phillips, AOE	Barbara Williams
Joe Young, DAOE	Cherie Pyron
Jacob Swatley, Attorney	Charlotte Wheeler
Monice Hagler, Attorney	Michael Wright
Deborah Upchurch, staff	Norma Lester
Ron Boozer, Staff	Aaron Robinson
Sherry Hewlett, staff	Sandra Oates
Suzanne Thompson, KQ Communications	Gabby Salinas
Leonard Hopkins, IT	Vanessa Mason
Bill Dries, Media	Sandra Morris
Rose Ann Bradley	Theryn Bond
Sarah Wilkerson Freeman	Caede Van Vessen
Rep. G.A. Hardaway, Sr.	

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Michael Wright
Norma Lester
Vanessa Mason
Rep. G.A. Hardaway, Sr.

APPROVAL OF JULY 25, 2022 REGULAR MEETING MINUTES:

MOTION STATED: Commissioner Uhlhorn motion to approve the minutes as amended.
SECONDED BY: Commissioner Stamson
ROLL CALL VOTE: Motion Carried Unanimously

RESOLUTION TO CERTIFY THE AUGUST 4, 2022, FEDERAL/STATE PRIMARY, SHELBY COUNTY GENERAL ELECTION:

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Stamson

ROLL CALL VOTE: Motion Carried Unanimously

AOE Phillips presented information on item, stated that all five (5) Commissioners received documentation on vote totals and had reviewed the tapes. Recommended certification of the election. Reconciliation is complete.

Discussion by Chairman Luttrell on posting certified election results to the public, AOE Phillips confirmed they will be available on the website.

Comments by Commissioners Smith and Kimbrow on the Commissioner's election review process.

RESOLUTION TO CERTIFY CANDIDATES FOR NOVEMBER 8, 2022, STATE/FEDERAL AND MUNICIPAL ELECTIONS:

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Smith

ROLL CALL VOTE: Motion Carried Unanimously

AOE Phillips presented information on the item.

CHAIRMAN'S REMARKS:

The Chairman extended his appreciation to SCEC staff for their work for the August 4, 2022 election and upcoming elections.

ATTORNEY'S REPORT:

Attorney Swatley reported that the commission has one active litigation matter, a lawsuit filed by Marion Latroy Alexander-Williams, Jr. Filed a motion to dismiss and is currently waiting on decision.

Attorney Hagler commented that time was spent on inquiries from staff and the public.

ADMINISTRATOR'S REPORT:


AOE Phillips presented her report. Report is attached.

OLD BUSINESS:

Commissioner's Smith and Kimbrow led discussion on previous information requests.

ADJOURNMENT:

Adjournment Motion by Commissioner Stamson, Seconded by Commissioner Kimbrow at 5:00pm.



Mark Luttrell, Jr., Chairman Date



Bennie Smith, Jr., Secretary Date



Shelby County Election Commission

Administrator of Elections Monthly Report August, 2022

- **New Election Equipment** – Most of the new equipment has been delivered. We get three more trucks on Wednesday. Wednesday's shipments will be the ballot on demand printers for early voting and additional carts. The laptops that operate the ballot on demand printers are in Omaha being imaged and they and the servers will be shipped around the first of September. ES&S will be on site starting August 29th to unpack, assemble, and test the equipment.
- **New Poll Books** - The expected ship date is September 29, 2022.
- **Congratulations to Carla Lytle** - Carla isn't with us today since she is in Denver attending the Election Center National Conference. Tomorrow she will receive her diploma having graduated as a Certified Elections/Registration Administrator (CERA). Carla has worked very hard over the last three years to obtain this credential. The instructors for this program are faculty at Auburn University
- **Vacancy** – We are issuing and accepting petitions for the Memphis Municipal Court Vacancy until Noon, September 14th. We will need to have a special meeting so that you can certify the candidates. As this is only 10 days prior to the deadline to mail out UOCAVA ballots, certification of the candidates cannot wait.
- **Interim Appointment Memphis City Council District 4** – Interested residents of District 4 can pick up packets from City Hall. They do not get the packets from us.
- **National Voter Registration Day** – Is Tuesday, September 20th. September is National Voter Registration month.
- **Demos of New Equipment** – We are receiving lots of requests for demonstrations of the new equipment. Requests should be sent to Sherry Hewlett at sherry.hewlett@shelbycountyttn.gov We will do as many as we can.

- **Nursing Home Voting** – Begins October 11, 2022. The schedule will not be available until around October 8th and even then it may change depending upon the needs of the nursing homes.

- **Constitutional Amendments** – There will be four constitutional amendments on the November 8th ballot. I have included a copy of what will appear on the ballot in your folders. These questions appear on the ballot immediately after the race for Governor. The Flesch-Kincaid Grade Level of the summaries is 19.3. I generally try to use a 6 to 7th grade reading level on our documents.

- **Outreach**
 - Three deputy registrar classes in August - Saturday, 8/13 at 10:00am, Thursday 8/25 at 5:30pm and Saturday, 8/27 at 10:00am. Two have not yet occurred. We have a total of 241 Deputy Registrars
 - Supported eight voter registration events with our Deputy Registers.
 - Attended the following events:
 - Naturalization Ceremony – One ceremony was held at the Federal Courthouse. 12 new citizens registered on paper and more used the QR code to register on line.
 - Looking forward, we are planning a voter basics class for the hearing impaired through Deaf Connect of the Mid-South on September 15th. They will provide a sign language interpreter for the participants.
 - A number of voter registration events are being scheduled for September. Watch our website for details.

- **Days to Upcoming Events:**
 - Deadline to Send UOCAVA Ballots – 33 Days, September 24, 2022
 - Voter Registration Deadline – 50 Days October 11, 2022
 - Early Voting Starts – 58 Days October 19, 2022
 - Early Voting Ends – 73 Days November 3, 2022
 - November General Election – 78 Days, November 8, 2022