

**SHELBY COUNTY ELECTION COMMISSION  
SPECIAL COMMISSION MEETING MINUTES**

**December 15, 2022**

The special meeting of the Shelby County Election Commission (SCEC) was held on December 15, 2022, at the O.C. Pleasant, Jr. Election Operations Center, 980 Nixon Drive, at 4:00pm. This meeting was recorded on Facebook live.

**MEETING CALLED TO ORDER:** By Chairman Luttrell at 4:04pm.

**PLEDGE OF ALLEGIANCE**

**COMMISSIONERS PRESENT CONSTITUTING A QUORUM:** Commissioners Luttrell, Smith, Kimbrow, Stamson, and Uhlhorn

**OTHERS IN ATTENDANCE:**

Joe Young, DAOE	Anne Fraser
Jacob Swatley, Attorney	Robert Reed
Deborah Upchurch, staff	Cindy Hills
Ron Boozer, Staff	Sandra Oates
Sherry Hewlett, staff	Jim Pruett
Suzanne Thompson, KQ	Michael Wright
Stacy Scott, Staff	George Dendrinis
Loren Smith	Bill Selkirk
Carol Van Vessen	

**PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

James Pruett  
Bill Selkirk  
George Dendrinis  
Michael Wright

**RESOLUTION TO CERTIFY CANDIDATES FOR THE JANUARY 24, 2023, SPECIAL PRIMARY ELECTION FOR TN HOUSE OF REPRESENTATIVES, DISTRICT 86:**

**MOTION STATED:** Commissioner Smith  
**SECONDED BY:** Commissioner Kimbrow  
**ROLL CALL VOTE:** Motion Carried Unanimously.

DAOE Young presented information on the motion.

**RESOLUTION TO APPROVE EARLY VOTING DETAILS FOR THE JANUARY 24, 2023, SPECIAL PRIMARY ELECTION FOR TN HOUSE OF REPRESENTATIVES, DISTRICT 86:**

MOTION STATED: Commissioner Smith  
SECONDED BY: Commissioner Uhlhorn  
ROLL CALL VOTE: Motion Carried Unanimously.

DAOE Young presented information on the motion.

**APPROVAL OF THE ELECTION BUDGET FOR THE JANUARY 24, 2023, SPECIAL ELECTION FOR TN HOUSE OF REPRESENTATIVES, DISTRICT 86:**

MOTION STATED: Commissioner Uhlhorn  
SECONDED BY: Commissioner Stamson  
ROLL CALL VOTE: Motion Carried Unanimously.

DAOE Young presented information on the motion. Stated that budget is for both the special primary and general elections.

**VOTER REGISTRATION FORM REVIEW:**

DAOE presented information on item. Review was moved to later date.

**ATTORNEY'S REPORT:**


Attorney Swatley reported that the Election Commission has two matters under active litigation; lawsuit filed by Marion Latroy Alexander-Williams, Jr., and an election results challenge for the November 8, 2022, election by Charlotte Bergmann.

**OLD BUSINESS:**

No old business brought to the floor.

**ADJOURNMENT:**

Adjournment Motion by Commissioner Stamson, Seconded by Commissioner Uhlhorn at 4:56pm.

  
\_\_\_\_\_  
Mark Luttrell, Jr., Chairman                      1/23/23  
Date

  
\_\_\_\_\_  
Bennie Smith, Jr., Secretary                      1/23/23  
Date

**January 24, 2023 Special Primary Election**

**TN House of Representatives, District 86**

Election	First Name	Last Name	Address	Apt#	City	State	Zip	Status	Issue Date	Filed Date	Enough Signatures?
<b>Democratic Primary</b>											
	Rod	Blount	3206 Alta Rd		Memphis	TN	38109	Approved	12/9/2022	12/14/2022	Yes
	Julian T.	Bolton	542 Magnolia Mound Dr		Memphis	TN	38103	Approved	12/1/2022	12/5/2022	Yes
	Tanya L.	Cooper	668 Birthstone Ave		Memphis	TN	38109	Approved	11/29/2022	12/12/2022	Yes
	Juliette	Eskridge	79 W Brooks Rd		Memphis	TN	38109	Approved	12/2/2022	12/12/2022	Yes
	Dominique	Frost	649 Florida St	Apt 104	Memphis	TN	38103	Approved	12/5/2022	12/15/2022	Yes
	Justin	Frost	3831 Masterson St		Memphis	TN	38109	Approved	12/9/2022	12/15/2022	Yes
	Clifford	Lewis	870 Eyers Rd		Memphis	TN	38109	Approved	11/29/2022	12/7/2022	Yes
	Michael D.	Porter	760 W Holmes Rd		Memphis	TN	38109	Approved	12/13/2022	12/14/2022	Yes
	Will	Richardson	444 Island Dr	Apt 206	Memphis	TN	38103	Approved	11/30/2022	12/13/2022	Yes
	Rebecca	Robinson	5203 Cana Rd		Memphis	TN	38109	Approved	12/8/2022	12/13/2022	Yes
	Andrew "Rome"	Withers	480 W Brooks Rd		Memphis	TN	38109	Approved	12/8/2022	12/15/2022	Yes

**Republican Primary**

No Candidate Qualified

Item # 2022-18

Prepared by Carla Lytle

Approved by: Linda Phillips

**RESOLUTION TO APPROVE EARLY VOTING LOCATIONS, DATES, TIMES, NUMBER OF PERSONNEL AND EQUIPMENT ASSIGNED TO EACH EARLY VOTING LOCATION FOR THE JANUARY 24, 2023, DISTRICT 86 SPECIAL ELECTION PRIMARY**

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**WHEREAS**, the Shelby County Election Commission, pursuant to TCA § 2-6-102 (a) (1), TCA § 2-6-103(a)(1), and TCA 2-6-104, must establish locations, dates, times, personnel and equipment assigned for Early Voting for the January 24, 2023, District 86 Special Election Primary as follows:

**Downtown Location:**

James Meredith Building (SCOB)                      157 Poplar Avenue, 38103

Beginning, Wednesday, January 4, 2023, through Thursday, January 19, 2023

**Closed on Monday, January 16, 2023, for Martin Luther King Jr. Day**

Weekdays 9:00 AM to 5:00 PM

Saturday, January 7, 2023, 10:00 AM to 4:00 PM and Saturday, January 14, 2023, 8:00 AM to 4:00 PM

**All Other Early Voting Locations:**

Beginning, Wednesday, January 4, 2023, through Thursday, January 19, 2023

**Closed on Monday, January 16, 2023, for Martin Luther King Jr. Day**

Weekdays 11:00 AM to 7:00 PM

Saturday, January 7, 2023, 10:00 AM to 4:00 PM and Saturday, January 14, 2023, 8:00 AM to 4:00 PM

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James Meredith Building (SCOB)                      157 Poplar Ave., 38103

**WHEREAS**, four (4) early voting personnel, two (2) PollPads, two (2) Express Votes, one (1) DS200 Scanner, and one (1) Ballot on Demand station are hereby approved to staff the location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and,

Baker Community Center

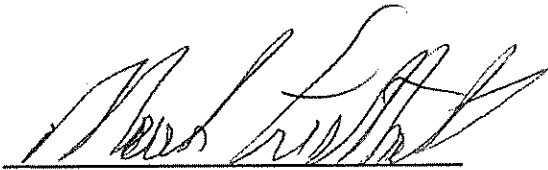
7942 Church Rd., 38053

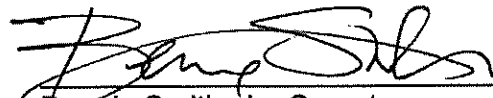
Riverside Missionary Baptist Church

3560 S. Third St., 38109

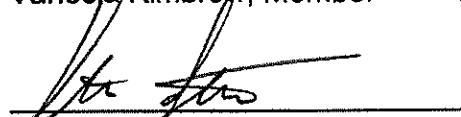
**WHEREAS**, five (5) early voting personnel, two (2) PollPads, four (4) Express Votes, one (1) DS200 Scanner, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and


**NOW, THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY ELECTION COMMISSION**, that the Shelby County Election Commission hereby approves the early voting locations, dates, times, and number of voting machines, and appoints the number of personnel needed to staff each early voting location.

  
Mark Luttrell, Jr., Chairman

  
Bennie Smith, Jr., Secretary

  
Vanecia Kimbrow, Member

  
Steve Stamson, Member

  
Frank Uihorn, Member

Adopted December 15, 2022



**Shelby County Election Commission**  
**Tennessee House of Representatives, District 86**  
**Special Primary Election**  
**Early Voting Locations and Times**

	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Mon	Tue	Wed	Thurs
<b>Location</b>	1/04	1/05	1/06	1/07	1/08	1/09	1/10	1/11	1/12	1/13	1/14	1/15	1/16	1/17	1/18	1/19
<b>Baker Community Center</b> 7942 Church Rd Millington 38053	11-7	11-7	11-7	10-4		11-7	11-7	11-7	11-7	11-7	8-4			11-7	11-7	11-7
<b>Riverside Missionary Baptist Church</b> 3560 S Third St Memphis 38109	11-7	11-7	11-7	10-4		11-7	11-7	11-7	11-7	11-7	8-4			11-7	11-7	11-7
<b>Shelby County Election Commission</b> James Meredith Bldg 157 Poplar Memphis 38103	9-5	9-5	9-5	10-4		9-5	9-5	9-5	9-5	9-5	8-4			9-5	9-5	9-5

**Exhibit A**

FY 23 Budget Amendment  
 Special Election - TN House District 86  
 Fund-Section: 010-800907

Account	Description	Original Budget	Election	Budget Amendment
4340	State Reimbursement	\$0	-\$957,843	-\$957,843
	<b>Total Revenue</b>	<b>\$0</b>	<b>-\$957,843</b>	<b>-\$957,843</b>
5109	Temporary Labor	\$0	\$551,959	\$551,959
5110	Salaries - Election Day Workers	\$0	\$53,290	\$53,290
5254	Overtime	\$0	\$166,999	\$166,999
5515	Social Security Employer Contribution	\$0	\$44,575	\$44,575
5516	Medicare	\$0	\$10,425	\$10,425
5591	On-Job Injury	\$0	\$2,876	\$2,876
5592	Unemployment	\$0	\$719	\$719
	<b>Salaries &amp; Fringe</b>	<b>\$0</b>	<b>\$830,843</b>	<b>\$830,843</b>
6042	Materials - Operational	\$0	\$3,000	\$3,000
6052	Office Supplies	\$0	\$2,000	\$2,000
6428	Freight, Shipping & Storage	\$0	\$1,000	\$1,000
6404	Advertising & Legal Notices	\$0	\$30,000	\$30,000
6433	Hospitality Expenses	\$0	\$3,000	\$3,000
6446	Local Transportation	\$0	\$1,800	\$1,800
6620	Computing/Telecom Services - Contracted	\$0	\$10,000	\$10,000
6678	Professional Services - Other	\$0	\$10,000	\$10,000
6714	Rent - Building & Land	\$0	\$37,000	\$37,000
6831	Fleet Petroleum Services	\$0	\$200	\$200
6852	Printing - Inside	\$0	\$18,000	\$18,000
6854	Mail Services - Inside	\$0	\$8,000	\$8,000
6874	Telecommunication Services - Inside	\$0	\$3,000	\$3,000
	<b>Total Operation &amp; Maintenance</b>	<b>\$0</b>	<b>\$127,000</b>	<b>\$127,000</b>
	<b>Total Expenditures</b>	<b>\$0</b>	<b>\$957,843</b>	<b>\$957,843</b>
	<b>Net Operations</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Fund-Section: 960-301903 Public Works - Roads & Bridges

Account	Description	Original Budget	Election	Budget Amendment
4516	Petroleum Sales	\$0	(\$200)	(\$200)
6060	Petroleum Products	\$0	\$200	\$200

Fund-Section: 010-307305 Public Works - Printing

**TEMP. LABOR**

- 1 50 WORKERS ( VM TECH. VOS, EO, ABSENTEE)  
 AT \$16.01 HOURLY RATE OF 660 HOURS FOR £  
 660 (HOURS) X \$16.01(HOURLY RATE) = \$10,566
- 2 6 WORKERS (EARLY VOTING) AT \$16.01 / \$17.2  
 WITH A 108 HOURS FOR EACH WORKER  
 108 (HOURS) X \$16.01 / \$17.25 (HOURLY RATE)  
 \$10,313.80 X 2 ( JAN.24 & MAR. 14) = \$20,627.60 +  
 (\$45.00 X 2=\$90.00 X \$1,800.00) = \$21,707.60
- 3 4 WORKERS (NURSING HOME CREW) AT \$16.0  
 WITH 15 HOURS FOR EACH WORKER  
 15 (HOURS) X \$16.01 (HOURLY RATE) = \$240.15  
 \$960.60 X 2 ( JAN.24 & MAR. 14) = \$1,921.20

	TEMP LABOR
OTHER WORKERS	\$ 528,330.00
EARLY VOTING	\$ 21,706.00
NURSING HOME	\$ 1,921.00
<b>TOTAL</b>	<b>\$ 551,959.00</b>

**ELECTION DAY WORKERS**

ELECTION DAY	
	24-Jan
ED WORKERS	65
TURN-IN	10
INSPECTORS	5
OTHERS	10
TEXT & ETC.	10

Account

Description	Original Budget	Election	Budget Amendment
6852 Printing Services	\$0	(\$18,000)	(\$18,000)
6461 Printing - Outside	\$0	\$18,000	\$18,000

Fund-Section: 010-307305 Public Works - Mail Services

Account

Description	Original Budget	Election	Budget Amendment
6854 Mail Services - Internal	\$0	(\$8,000)	(\$8,000)
6459 Postage & Mail Services	\$0	\$8,000	\$8,000

Fund-Section: 962-251501 Information Technology Services - Telecom

Account

Description	Original Budget	Election	Budget Amendment
4512 Telecommunications Services - Internal	\$0	(\$3,000)	(\$3,000)
6750 Telecommunications Services - External	\$0	\$3,000	\$3,000

**OVERTIME**

\$0 WORKERS ( VM TECH, VCS, EC, ABSENTEE)  
 AT AN HOURLY RATE \$24.02 AND ESTIMATED  
 463.50 (HOURS) X \$24.02(HOURLY RATE) = \$11,  
 \*\*IN PAST ELECTIONS, WE USE AROUND 30% C



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EACH WORKER

3.60 X 50(WORKERS) = \$528,330.00

15 HOURLY RATE

= \$1,697.06 / \$1,828.50 X 6(WORKERS) = \$10,313.80

2DAY TRAINING FOR EACH

11 HOURLY RATE

: X 6(WORKERS) = \$960.60

FRINGE	TOTAL
\$ 43,059.00	\$ 571,369.00
\$ 1,769.00	\$ 23,477.00
\$ 157.00	\$ 2,076.00
\$ 44,985.00	\$ 596,944.00

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ELECTION DAY

14-Mar

TRAINING

66 \$	300.00 \$	39,600.00 \$	45.00 \$	5,940.00
10 \$	100.00 \$	1,000.00 \$	45.00 \$	900.00
5 \$	300.00 \$	3,000.00 \$	45.00 \$	450.00
10 \$	100.00 \$	1,000.00 \$	45.00 \$	900.00
10 \$	25.00 \$	500.00		
	TOTAL \$	45,100.00		\$ 8,190.00

GRAND TOTAL \$ 53,290.00