



SHELBY COUNTY ELECTION COMMISSION
REGULAR COMMISSION MEETING MINUTES
JUNE 24, 2024

The regular meeting of the Shelby County Election Commission was held on June 24, 2024, at the Shelby County Sheriff Training Academy, 993 Dovecrest Rd. Memphis, TN 38134, at 4:00pm. This meeting was recorded on Facebook live.

MEETING CALLED TO ORDER: By Commissioner Luttrell at 4:05pm.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT CONSTITUTING A QUORUM: Commissioners Luttrell, Stamson, Uhlhorn, Kimbrow (4:27).

OTHERS IN ATTENDANCE:

Linda Phillips, AOE	Stanita Gaddy, Staff
Joe Young, DAOE	Sylvia Hampton, Staff
Monice Hagler, Attorney	Suzanne Thompson, Staff
Ron Boozer, Staff	Stacey Scott, Staff
Genine Taylor, Staff	Valerie Carter, Staff
Pam Gentry, Staff	Rick Roberson, Staff
Diane George, Staff	Kailyn Allen, KQ
Sherry Hewlett, Staff	Shelby Hamilton, KQ
Ronnie Faulkner, Staff	Kinnawa, KQ
Jacque Trobee, Staff	Cherie Pyron

APPROVAL OF MAY 20, 2024, REGULAR MEETING MINUTES:

MOTION STATED: Commissioner Stamson motion to approve the minutes.

SECONDED BY: Commissioner Uhlhorn.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Stamson, yea; Uhlhorn, yea.

EMPLOYEE RECOGNITION:

5 YEARS OF SERVICE: Henry Boozer, Valerie Carter, Dianna George, Pamela Gentry, Sylvia Hampton, Stacey Scott, Genine Taylor, Jacqueline Trobee, Frank Uhlhorn.

10 YEARS OF SERVICE: Steve Stamson.

15 YEARS OF SERVICE: Joe Young, Sharon Logan.

35 YEARS OF SERVICE: Lillie Jones

RECOGNITION FOR PARTNERSHIP WITH THE ELECTION COMMISSION:

Sheriff Floyd Bonner

VOTER REGISTRATION APPEAL (Claybon)

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Stamson.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Stamson, yea; Uhlhorn, yea.

AOE Phillips presented information on the motion and recommended approval.

VOTER REGISTRATION APPEAL (Horton)

MOTION STATED: Commissioner Stamson motion to approve.

SECONDED BY: Commissioner Uhlhorn.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Stamson, yea; Uhlhorn, yea.

AOE Phillips presented information on the motion and recommended approval.

SCHEDULING OF AUGUST AUDIT MEETING DATES:

AOE Phillips presented information on the item.

First meeting scheduled for August 1, 2024, 7:00pm. Second meeting scheduled for August 19, 2024, 1:30pm.

AUGUST COMMISSION MEETING CHANGE:

The regular meeting previously scheduled for August 26, 2024 was rescheduled to August 19, 2024, 4pm, due to certification of the August 1, 2024 election.

RESOLUTION 2024-05 POLLING LOCATION CHANGES:

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Kimbrow.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Stamson, yea; Uhlhorn, yea.

AOE Phillips presented information on the motion and recommended approval.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

No public comments.

CHAIMANS REMARKS:

Chairman Luttrell commented that we had a successful employee training meeting on June 24. Chairman Luttrell also read a letter that he received from Mark Goins, TN Coordinator of Elections. The letter covered rules of conduct for Election Commissioners and those representing TN Elections.

ATTORNEY'S REPORT:

No business to report.

ADMINISTRATORS REPORT:

AOE Phillips presented her report. Report is attached.

OLD BUSINESS:


No old business to report.

ADJOURNMENT:

Motion to adjourn by Commissioner Stamson, at 5:06pm.



Mark Luttrell, Jr., Chairman Date 8-19-24



Vanecia Kimbrow, Secretary Date 8-19-24
Andee Wharton, Acting Secretary

Item #2024-05

Prepared by: Henry Boozer

Approved by: Linda Phillips

**RESOLUTION TO APPROVE POLLING LOCATION CHANGES FOR
AUGUST 1, 2024 STATE AND FEDERAL PRIMARY AND SHELBY COUNTY GENERAL
ELECTIONS**

WHEREAS, The Election Commission has determined that the polling locations for listed on Appendix A, are not available for the **August 1, 2024 State and Federal Primary and Shelby County General Elections** by the Shelby County Election Commission and,


WHEREAS, the replacement polling locations, have consented to the use of their facilities as election day polling locations for and meets the Election Commission site standards and

WHEREAS, the Coordinator of Elections has given his consent for the locations that are more than one-half mile outside the precinct boundary and,

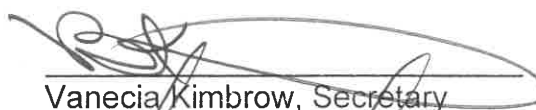
WHEREAS, St. Paul United Methodist Church has changed their name to St. Paul Methodist Church and,

WHEREAS, the temporary polling place change for 01-05 St. Anne's Episcopal Church is no longer needed as the repairs to the church were successful,

NOW THEREFORE BE IT RESOLVED BY THE SHELBY COUNTY ELECTION COMMISSION, that the replacements are hereby approved and the changes acknowledged.



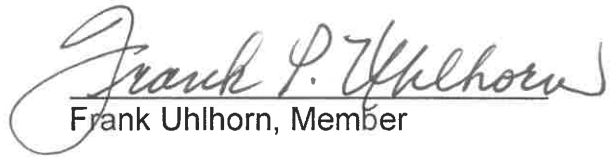
Mark Luttrell, Jr., Chairman



Vanecia Kimbrow, Secretary



Steve Stanson, Member


Frank Uhlhorn, Member

Andre C. Wharton, Member

Adopted 6/24/24

Appendix A

Polling Place Changes for August 1, 2024

Polling Places to be Relocated

Currently	Pct #	Change to:	Within Precinct?	Reason for Change
St. Paul UMC	Lakeland 01-11	theRefuge Church 9817 Huff N Puff Rd Lakeland	38002 ~ 1.24 miles outside pct	St. Paul is a school
Faith Presbyterian	G'town 02-06	Germantown Presbyterian 2363 S Germantown Rd Germantown	38138 ~ 1.4 miles outside pct	Cramped space
Redeemer Evangelical	G'Town 02-07	The Farms at Bailey Station 3300 S Houston Levee Rd Collierville	38017 Within precinct	Superior Voting site
St. Paul UMC	Lakeland 03-08	theRefuge Church 9817 Huff N Puff Rd Lakeland	38002 Within precinct	St. Paul is a school
Shiloh Church of Mem.	Memphis 07-06	Springhill Baptist Church 3815 Hawkins Mill Rd Memphis	38128 ~ 2.2 mile outside pct	Mold & Mechanical issues at Shiloh
Parkway Village CofC	Memphis 11-01	Great Middle Baptist 4982 Knight Arnold Rd Memphis	38118 ~ 1.0 mile outside pct	Parkway Village withdrew as ED Site
Shady Grove Pres.	Memphis 13-03	One City Church 120 N East Yates Rd Memphis	38120 Within precinct	Superior Location
Lester Comm Ctr	Memphis 13-04	First Baptist Church Broad 2835 Broad Ave Memphis	38112 ~ 0.75 miles outside pct	Construction at Lester CC
Lester Comm Ctr	Memphis 13-05	Evangel Church 262 N Perkins Rd Memphis	38117 ~ 1.5 miles outside pct	Construction at Lester CC

Name Change Only - No notice to voters required

St. Steven UMC	Memphis 07-07	St. Steven Methodist Church		Name change - UMC split
St. Steven UMC	Memphis 07-07	St. Steven Methodist Church		Name change - UMC split

Return to Regular Polling Place

Baker Communtiy Ctr	Millington 01-05	St. Anne's Episcopal Church 4063 Sykes Rd	Millington 38053	Yes	Plumbing repairs successful
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Administrator's Report

June, 2024

- Building Renovation – the project is on track to start July 1st. The Notice to Proceed has been issued. The survey for the parking lot has been completed.
- Parking Issues – There will be no parking near the Operations Center on Election Day. You will need to park on the other side of Nixon or at the lot at the corner of State Road and Mullins Station. There will be a tent to wait under and a shuttle to bring people back and forth. A Sheriff's Deputy is providing security at that lot. More information will be provided closer to election day.
- Community Outreach – we participated in the following outreach events:
 - VR Drive at New Sardis Baptist Church, Golden United Methodist Church, Greenwood, CME Church, PrideFest, the Dragon Boat Festival, State to the Streets (a government “trade show” at New Direction Christian Church), Pursuit of God in Christ Church and the Liberty COGIC AIM Blitz.
 - Voter Education at Juneteenth Festiva at Health Sciences Park and the Memphis International Flea Market on Jackson Avenue.
 - Naturalization Ceremony - We registered 19 new citizens in June.
- High School Registration – so far this school year we have registered 2,483 students. Contrast this with the 1,019 we registered last year. I attribute the increase to the incredibly hard work of our outreach specialists – Sherry Hewlett and Suzanne Thompson.
- Classes – We held our *How to Run for Office* via Zoom and in person. We also held Campaign Finance 101 both in person and online. We had four Deputy Registrar training sessions. Most were held at the Trinity United Methodist Church in Midtown since space in the Operations center is being used for poll worker training.
- Continuing Education - Joe will be attending IT-ISAC Elections Special Interest Group table top exercise at MITRE's National Election Security Lab later this week. I will be attending the Partnership for Large Election Jurisdictions summer meeting in early July.
- Audit - I attended a meeting in Wilson County two weeks ago for all of the TN counties who use ES&S equipment. We met with Bob Brown from the Coordinator's office to learn more about the audit process for ES&S equipment.

- Audit, Continued - We met with representatives of our accounting firms to discuss the changes the new audit process will bring.

Upcoming Events

Event	Date	Days Until
Voter Registration Deadline for August	7/2/2024	8
First Day of Early Voting for August Election	7/12/2024	18
Last Day to Request an Absentee Ballot for August	7/25/2024	31
Election Day State Primary County General Arlington	8/1/2024	38
Qualifying Deadline for Municipal Offices	8/15/2024	52
Voter Registration Deadline for November	10/7/2024	105
First Day of Early Voting for November Election	10/16/2024	114
Presidential Election and State General	11/5/2024	134