



**SHELBY COUNTY ELECTION COMMISSION  
REGULAR COMMISSION MEETING MINUTES**

**May 19, 2025**

The Regular meeting of the Shelby County Election Commission was held on May 19, 2025, at the Shelby County Code Enforcement, 6465 Mullins Station Rd., Memphis, TN 38134. This meeting was recorded on Facebook live.

**MEETING CALLED TO ORDER:** By Chairman Luttrell at 4:06pm.

**PLEDGE OF ALLEGIANCE**

**COMMISSIONERS PRESENT CONSTITUTING A QUORUM:** Commissioners Luttrell, Kimbrow, Possel, Uhlhorn, and Wharton.

**OTHERS IN ATTENDANCE:**

Linda Phillips, AOE

Ron Boozer, Staff

Stanita Gaddy, Staff

Joe Young, DAOE

Monice Hagler, Attorney

Jacob Swatley, Attorney

Freda M. Turner, City Attorney

Sherry Hewlett, Staff

Ron Boozer, Staff

Stanita Gaddy, Staff

Ronnie Faulkner, Staff

Cheri Pyron

Rose Ann Bradley

Matt Sherrill

**APPROVAL OF April 28, 2025, REGULAR MEETING MINUTES:**

**MOTION STATED:** Commissioner Uhlhorn motion to approve the minutes.

**SECONDED BY:** Commissioner Kimbrow.

**ROLL CALL VOTE:** Motion Carried Unanimously.

**VOTER REGISTRATION APPEAL (Hines):**

MOTION STATED: Commissioner Possel.

SECONDED BY: Commissioner Wharton.

ROLL CALL VOTE: Motion Carried Unanimously.

AOE Phillips presented information on the motion and recommended approval.

**VOTER REGISTRATION APPEAL (Rogers):**

MOTION STATED: Commissioner Wharton.

SECONDED BY: Commissioner Possel.

ROLL CALL VOTE: Motion Carried Unanimously.


AOE Phillips presented information on the motion and recommended approval.


**ADMINISTRATOR'S REPORT:**

AOE Phillips presented her report. Report is attached.

**ADJOURNMENT:**

Adjournment Motion by Commissioner Uhlhorn, Seconded by Commissioner Possel at 4:41pm.

  
Mark Luttrell, Jr., Chairman Date 7-28-25

  
Vanecia Kimbrow, Secretary Date 7/28/25



## Administrator's Report

May 2025

- **Building Update** – The air conditioning units should be finished by the end of the week. The pipes for the sprinkler system are a little more than 50% finished. The framing for the restrooms, IT room, breakroom, and nursing room are finished. They are starting work on the security vestibules today; this necessitates moving the skeleton staff. Access to the building is now limited to the dock door. Visitors to the building are being asked to call us and we will come out to assist them. We are only seeing an average of 4 visitors per day.
- **Anne Dallas Dudley Awards:** The following schools won Anne Dallas Dudley Awards:

**Gold:**

Compass Midtown HS  
Raleigh Egypt HS  
Tipton-Rosemark Academy

**Silver:**

Booker T. Washington HS  
Central HS  
Medical District HS  
Whitehaven HS

- **Outreach** - It's been busy. Since our last report, we have done voter registration events at:
  - Central High School
  - Frayser Spring Festival
  - Memphis University School
  - Briarcrest High School
  - St. Benedict's at Auburndale
  - Melrose High School Career Day
  - Germantown High School Career Day
  - St. Mary's High School
  - Ben Hooks Career Fair
  - Naturalization Ceremonies (3)
  - Memphis in May

- **US Alliance for Election Excellence** – Shelby County has been selected to join the Pathfinder Cohort program. This program is limited to 75 counties nationwide, both large and small. Shelby County will be focusing on the Emergency Planning and Plain Language and Information Design under the goal of continuous improvement. Through the Alliance, we will have access to a nonpartisan network of other election offices and subject matter experts across the country who are equally committed to continuous improvement. The cohort is designed to support election offices via regular cohort meetings where members can learn from fellow election administrators and subject matter experts, and exchange local best practices and non-confidential forms, templates and documents. The program will kick off in June and run for 18 months.
- **Campaign Finance** - A sizable number of candidates have failed to file campaign reports. A list can be found on our web page. We will be turning over the delinquent filers to the State on Monday, June 9, 2025. People with outstanding reports and unpaid fines cannot run for office in the future.
- **New Website** - We expect to launch it in June; it's being tested now.
- **Memphis in May** – The winning restaurant from inside the I-240 Loop was Central BBQ and outside the loop was Germantown Commissary.
- **Meeting Schedule** – Since many Commissioners and I will be at the Coordinator's meeting in Nashville on our normal June meeting date, there will be no meeting in June.
- **Fun to Know** – Our Operations Manager, Ron Boozer, is playing bass guitar at the Hattiloo Theatre's new production of "The Boy Who Kissed the Sky."

Event	Date	Days Until
First Day to Issue County Primary Petitions	12/22/2025	217
First Day to Request an Absentee Ballot for May Primary	2/4/2026	261
Qualifying Deadline	2/19/2026	276
Election Day	5/5/2026	351