



SHELBY COUNTY ELECTION COMMISSION
REGULAR COMMISSION MEETING MINUTES
SEPTEMBER 23, 2024

The regular meeting of the Shelby County Election Commission was held on September 23, 2024, at the O.C. Pleasant, Jr. Election Operations Center, 980 Nixon Drive. Memphis, TN 38134, at 4:00pm. This meeting was recorded on Facebook live.

MEETING CALLED TO ORDER: By Commissioner Luttrell at 4:04pm.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT CONSTITUTING A QUORUM: Commissioners Luttrell, Kimbrow, Uhlhorn, and Wharton.

OTHERS IN ATTENDANCE:

Linda Phillips, AOE	Stanita Gaddy, Staff
Joe Young, DAOE	Eleanor Brooks, Staff
Monice Hagler, Attorney	Cherie Pyron
Jacob Swatley, Attorney	Josiah Smith
Ron Boozer, Staff	Freda Turner
Sherry Hewlett, Staff	

APPROVAL OF AUGUST 19, 2024, REGULAR MEETING MINUTES:

MOTION STATED: Commissioner Kimbrow motion to approve the minutes.

SECONDED BY: Commissioner Uhlhorn.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

APPROVAL OF AUGUST 27, 2024, SPECIAL MEETING MINUTES:

MOTION STATED: Commissioner Uhlhorn motion to approve the minutes.

SECONDED BY: Commissioner Wharton.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

Approved with comment by Chairman Luttrell.

APPROVAL OF EARLY VOTING DETAILS FOR THE NOVEMBER 5, 2024 ELECTION:

MOTION STATED: Commissioner Kimbrow motion to approve the minutes.

SECONDED BY: Commissioner Uhlhorn.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

AOE Phillips presented information on the motion.

APPROVAL OF PRECINCT LOCATION CHANGE FOR THE NOVEMBER 5, 2024 ELECTION:

MOTION STATED: Commissioner Uhlhorn motion to approve the minutes.

SECONDED BY: Commissioner Wharton.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

AOE Phillips presented information on the motion.

VOTER REGISTRATION APPEAL (Black):

MOTION STATED: Commissioner Kimbrow motion to approve.

SECONDED BY: Commissioner Uhlhorn.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

AOE Phillips presented information on the motion and recommended approval.

VOTER REGISTRATION APPEAL (Bundren):

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Kimbrow.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

AOE Phillips presented information on the motion and recommended approval.

VOTER REGISTRATION APPEAL (Flaskamp):

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Kimbrow.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

AOE Phillips presented information on the motion and recommended approval.

VOTER REGISTRATION APPEAL (Toliver):

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Kimbrow.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

AOE Phillips presented information on the motion and recommended approval.

VOTER REGISTRATION APPEAL (Walsh):

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Wharton.

ROLL CALL VOTE: Motion Carried: Luttrell, yea; Kimbrow, yea; Uhlhorn, yea; Wharton, yea.

AOE Phillips presented information on the motion and recommended approval.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Cherie Pyron

CHAIRMANS REMARKS:

Chairman Luttrell complimented Genine Taylor and Absentee department on their great work on getting the UOCAVA ballots out last weekend. Chairman Luttrell is getting more invitations for speaking engagements with civic groups and has met several poll workers at these events.

ATTORNEY'S REPORT:

No business to report.

ADMINISTRATORS REPORT:

AOE Phillips presented her report. Report is attached.

Discussed scheduling for SCEC Special Audit Meeting, November Agenda Meeting, and Quarterly Review of Voter Applications. SCEC Special Audit Meeting, November Agenda Meeting, and Quarterly Review of Voter Applications to be held at 2:00 PM on Thursday, November 21, 2024. No December meeting currently scheduled. If there is a Collierville runoff it will be on December 10, 2024 and we will have to have a public meeting to certify the results. We will know on election night if there will be a runoff.

OLD BUSINESS:


Commissioner Wharton offered to be available for upcoming outreach events. Commissioner Wharton commented on mail delays in relation to absentee ballot, and the public records request process.

ADJOURNMENT:

Motion to adjourn by Commissioner Uhlhorn and seconded by Commissioner Wharton at 4:44pm.



Mark Luttrell, Jr., Chairman Date 10-28-24



Vanecia Kimbrow, Secretary Date 10/28/24

Item # 2024-07

Prepared by Ron Boozer

Approved by: Linda Phillips

RESOLUTION TO APPROVE EARLY VOTING LOCATIONS, DATES, TIMES, NUMBER OF PERSONNEL AND NUMBER OF VOTING MACHINES ASSIGNED TO EACH EARLY VOTING LOCATION FOR THE NOVEMBER 5, 2024, STATE/FEDERAL AND MUNICIPAL GENERAL ELECTION

WHEREAS, the Shelby County Election Commission, pursuant to TCA § 2-6-102 (a) (1), TCA § 2-6-103(a)(1), and TCA 2-6-104, must establish locations, dates, times, personnel, and number of voting machines for Early Voting for the November 5, 2024, State/Federal and Municipal General Election as Follows:

Downtown Location:

James Meredith Building (SCOB) 157 Poplar Avenue, 38103

Beginning, Wednesday, October 16, 2024, through Thursday, October 31, 2024

Weekdays 9:00 AM to 5:00 PM

Sat., Oct. 19, 2024, and Sat., Oct 26, 2024, 8:00 AM to 4:00 PM

All Other Early Voting Locations:

Beginning, Wednesday, October 16, 2024, through Thursday, October 31, 2024

Weekdays 11:00 AM to 7:00 PM

Sat., Oct. 19, 2024 and Sat., Oct. 26, 2024 8:00 AM to 4:00 PM

Arlington Safe Room	11842 Otto Lane, 38002
Baker Community Center	7942 Church Rd., 38053
Briarwood Church	1900 N. Germantown Pkwy., 38016
Compassion Church	3505 S Houston Levee Rd, 38139

Dave Wells Community Center	915 Chelsea Ave., 38107
Ed Rice Community Center	2935 N Watkins St., 38127
Gaisman Community Center	4221 Macon Rd. 38122
Glenview Community Center	1141 S. Barksdale St., 38114
Greater Middle Baptist Church	4982 Knight Arnold Rd., 38118
IH Clubhouse	4523 Canada Rd., 38002
James Meredith Building (SCOB)	157 Poplar Ave., 38103
Mt. Pisgah Missionary Baptist Church	1234 Pisgah Rd., 38016
Mt. Zion Baptist Church	60 S. Parkway E., 38106
Solomon Temple MB Church	1460 Winchester Rd., 38116

WHEREAS, eight (8) early voting personnel, three (3) Poll Pads, eight (8) Express Votes, one (1) DS200 Scanner, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and

Greater Lewis Street Church	152 E. Parkway N., 38104
Miss. Blvd. Christian Church	70 N. Bellevue Blvd., 38104

WHEREAS, five (5) early voting personnel, three (3) Poll Pads, eight (8) Express Votes, two (2) DS200 Scanners, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and

Abundant Grace	1574 E. Shelby Dr., 38116
Anointed Temple of Praise	3939 Riverdale Rd., 38115
Collierville C.O.C.	575 Shelton Dr., 38017
Harmony Church	6740 St. Elmo Rd., 38135
New Bethel Baptist Church	7786 Poplar Pike, 38138
Raleigh UMC	3295 Powers Rd., 38128

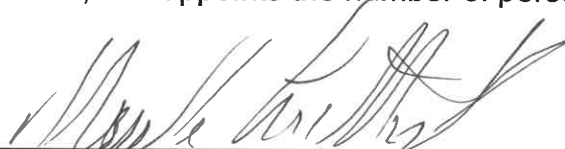
Riverside Baptist Church	3560 S. Third St., 38109
Second Baptist Church	4680 Walnut Grove Rd., 38117
TN Shakespeare Company	7950 Trinity Rd., 38018
White Station C.O.C.	1106 Colonial Rd., 38117

WHEREAS, seven (7) early voting personnel, four (4) Poll Pads, ten (10) Express Votes, two (2) DS200 Scanners, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and

WHEREAS, if demand exceeds capacity, the AOE is authorized to extend hours, bring in additional staff and equipment as required.

NOW, THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY ELECTION

COMMISSION, that the Shelby County Election Commission hereby approves the early voting locations, dates, times, and number of voting machines, and appoints the number of personnel needed to staff each early voting location.



 Mark Luttrell, Jr., Chairman




 Vanecia Kimbrow, Secretary

 Steve Stamson, Member



 Frank Uhlhorn, Member



 Andre C. Wharton, Member


Adopted September 23, 2024

**RESOLUTION TO APPROVE POLLING LOCATION CHANGES FOR
NOVEMBER 5, 2024, STATE AND FEDERAL GENERAL ELECTIONS**

WHEREAS, The Election Commission has determined that the polling location for **10-08 Cherokee Branch Library** located at **3300 Sharpe Ave, Memphis, TN 38111** is not available for the **November 5, 2024 State and Federal General Elections** by the Shelby County Election Commission and,

WHEREAS, the replacement polling locations, **Greenwood CME Church** located at **3311 Kimball Ave, Memphis TN 38111** has consented to the use of their facilities as an election day polling location for **10-08** and meets the Election Commission site standards,

NOW THEREFORE BE IT RESOLVED BY THE SHELBY COUNTY ELECTION COMMISSION, that **10-08 Cherokee Branch Library** located at **3300 Sharpe Ave, Memphis, TN 38111** will be replaced with **10-08 Greenwood CME Church** located at **3311 Kimball Ave, Memphis TN 38111**, the replacement is hereby approved.



Mark Luttrell, Jr., Chairman

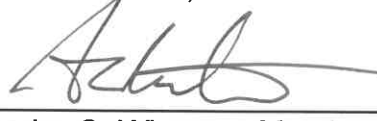


Vanecia Kimbrow, Secretary

Steve Stanson, Member



Frank Uhlhorn, Member



Andre C. Wharton, Member

Adopted September 23, 2024

Administrator’s Report

September 2024

- **Building Update** – The soil cement has been placed for the parking lot. Once it has sat for 7 days, they will put a base coat of asphalt on and we will be able to use the back half of the parking lot. We are continuing to have roof leak issues in the flat part of the roof. This will not be fixed until next spring.
- **Audit** - You need to set the date for the audit. The deadline to certify the election is Monday, November 25th, so the audit must be completed before then. We are going to have more teams to do this but there will be more ballots to count, so I don’t think we can get it down to less than 2 hours.
- **UOCAVA** – All UOCAVA ballots went out on time. We sent 1,234 by email and mail.
- **Voter Registration** – We have processed 19,088 voter registrations since September 1st. Of these, 5,666 are new voters. 68.9% of the new voters are age 36 and under. Their age breakdown is:

17-26	27-36	37-46	47-56	57-66	67-76	77-86	87-97
2854	1053	636	469	350	210	78	16

- **High School Visits** –We or our partners have done or will do before the October 7th deadline the following high school registrations events.
 - Briarcrest High School
 - Hamilton High School
 - Douglas High School
 - Raleigh Egypt High School
 - First Assembly Christian School
 - Craigmont High School
 - Manasses High School
 - Woodale High School
 - Medical District High School
 - Melrose High School
 - Houston High School
 - Arlington High School
 - City University School
 - Crosstown High School
 - Northeast Prep Academy
 - Overton High School

- Invitcus High School
 - Collierville High School
 - St. Agnes High School
 - Avon Lennox High School
 - Kirby High School
 - Memphis Virtual School
 - Booker T. Washington High School
 - Lausanne School
- **Outreach** – We have done or will do the following events:
 - Walker Middle School VR for Parents
 - Havenview Middle School VR for Parents
 - Cromwell Elementary School VR for Parents
 - Spiritual Union Abide in Christ Ministries
 - Bellevue Baptist Church
 - Mississippi Boulevard Christian Church
 - Tennessee College of Applied Technology
 - McKesson
 - Southern Heritage Classic College and Career Fair
 - Christian Brothers University
 - Apprentice Training Center for Electrical Workers
 - Electrical Worker Union VR Drive
 - LeMoyne Owen College
 - Memphis Brooks Museum of Art
 - University of Memphis – 4 Locations
 - Memphis Grizzlies – Grizz Votes Event
 - Bilingual Community Fair
 - Naturalization Ceremony
 - Rise Academy SOS Mock Election
 - Redbirds – Grizzlies Night
 - Women’s Conference at Vollentine Baptist Church
 - Novel Bookstore
 - AFIRM Game Day at Hickory Hill Community Center
 - New Olivet Worship Center
 - Hunter Ave MBC Community Fellowship Day VR Drive
 - Magnolia First Baptist Church
 - Sister Reach
 - A& R Barbeque
 - Ultimate Dog Day Party
 - Germantown Neighborhood Summit
 - ALSAC
 - Renaissance at Steele
 - Alpha Renaissance Apartments
 - Rhodes College
 - St. Augustine Catholic Church VR Drive

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- Commissioner Brooks Voter Education Event
- Orange Mound Library
- Church of the Incantation – Collierville
- First Baptist Church Broad
- Reaching Back, Inc.
- Hip Hop Forum

- **Days Remaining**

Event	Date	Days Until
Voter Registration Deadline for November	10/7/2024	14
First Day of Early Voting for November Election	10/16/2024	23
Last Day to Request an Absentee Ballot	10/29/2024	36
Last Day of Early Voting	11/1/2024	39
Presidential Election and State General	11/5/2024	43