



**SHELBY COUNTY ELECTION COMMISSION
REGULAR COMMISSION MEETING MINUTES**

September 26, 2022

The regular meeting of the Shelby County Election Commission was held on September 26, 2022, at the O.C. Pleasant, Jr. Election Operations Center, 980 Nixon Drive, at 4:00pm. This meeting was recorded on Facebook live.

MEETING CALLED TO ORDER: By Chairman Luttrell at 4:05pm.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT CONSTITUTING A QUORUM: Commissioners Luttrell, Smith, Kimbrow, Stamson, and Uhlhorn

OTHERS IN ATTENDANCE:

Linda Phillips, AOE	Barbara Williams
Joe Young, DAOE	Rose Ann Bradley
Jacob Swatley, Attorney	Nancy Tapp
William Brantley, Attorney	Jim Pruett
Deborah Upchurch, staff	Michael Wright
Ron Boozer, Staff	Jim Buchanan
Sherry Hewlett, staff	Carole Van Vassen
Leonard Hopkins, IT	Vanessa Mason
Cherie Pyron	Lorna Selkirk
Sandra Oates	Jan Allen
Jina Sanders	Steve Pearson III

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Vanessa Mason
Jina Sanders
Carole Van Vassen
Jim Buchanan
Michael Wright

APPROVAL OF AUGUST 22, 2022 REGULAR MEETING MINUTES:

MOTION STATED: Commissioner Kimbrow motion to approve the minutes.

SECONDED BY: Commissioner Stamson

ROLL CALL VOTE: Motion Carried Unanimously

APPROVAL OF SEPTEMBER 14, 2022 SPECIAL MEETING MINUTES:

MOTION STATED: Commissioner Smith motion to approve the minutes.

SECONDED BY: Commissioner Uhlhorn

ROLL CALL VOTE: Motion Carried Unanimously

RESOLUTION 2022-16 TO APPROVE EARLY VOTING LOCATIONS, DATES, TIMES, NUMBER OF PERSONNEL AND EQUIPMENT ASSIGNED TO EACH EARLY VOTING LOCATION FOR THE NOVEMBER 8, 2022, FEDERAL AND STATE GENERAL AND MUNICIPAL ELECTIONS:

MOTION STATED: Commissioner Smith motion to approve.

SECONDED BY: Commissioner Uhlhorn

ROLL CALL VOTE: Motion Carried Unanimously

AOE Phillips presented the details for Early Voting.

Question on history of scheduled hours by Commissioner Smith. Hours are typical for this election cycle.

Commissioner Kimbrow asked about the number of ballot on demand stations at polling sites. AOE Phillips confirmed that there will be one ballot on demand station per site and that this is the recommended number and emergency back-up paper ballots are also available.

COMMENTS FROM THE PUBLIC:

Cherie Pyron

James Pruet

RESOLUTION TO APPROVE NEW SECURITY POLICY:

MOTION STATED: Commissioner Uhlhorn motion to approve.

SECONDED BY: Commissioner Stamson

OUTCOME OF MOTION: Motion Withdrawn by Commissioner Uhlhorn.

MOTION STATED: Commissioner Smith motion to amend.

SECONDED BY: Commissioner Kimbrow

OUTCOME OF MOTION: Withdrawn by Commissioner Smith

MOTION STATED: Commissioner Kimbrow motion to table resolution.

SECONDED BY: Commissioner Smith

ROLL CALL VOTE: Motion Carried Unanimously

Attorney Swatley and DAOE Young presented information on the item.

Commissioner Kimbrow requested that the policy be amended to reflect joint responsibility for security with AOE and the election commission. Presented possible wording for the amended text.

Commissioner Smith discussed statute TCA §2-12-116 regarding election commission responsibilities.

Commissioner Smith moved to amend the policy to state that, "the AOE shall operate under the delegated authority to make exceptions", instead of, "shall have the authority." Commissioner Kimbrow asked Attorney Swatley to perfect the language of the amendment. Motion withdrawn by Commissioner Smith pending amendment to policy.

Commissioner Kimbrow made a motion to table this resolution until next meeting and for Attorney Swatley to craft amended language.

CHAIRMAN'S REMARKS:

The Chairman commented on status of new voting equipment.

ATTORNEY'S REPORT:

Attorney Swatley reported that the Election Commission has one active litigation matter, a lawsuit filed by Marion Latroy Alexander-Williams, Jr. Filed a motion to dismiss. Motion is scheduled to be heard on October 20th.

ADMINISTRATOR'S REPORT:

AOE Phillips presented her report. Report is attached.

Commissioner Smith asked for a status on City of Memphis redistricting. AOE Phillips confirmed that the shapefiles have been received and uploaded to the VR system. The final reporting will be received by Friday that reflect the number of voters and their precincts. Precincts have not changed for the voters.

MOTION STATED: Commissioner Kimbrow motion to send a letter to the City of Memphis.

SECONDED BY: Commissioner Smith

ROLL CALL VOTE: Motion Carried Unanimously

Motion stated to send a request to the City of Memphis to notify impacted citizens of their new boundary lines and council information affected by redistricting.

Commissioner Smith discussed the voter list maintenance process and the numbers that have been reported for Shelby County. AOE Phillips reported the actual numbers affected and on those that are inactive. There are approximately 35,000 voter that are inactive.

Commissioner Smith commended DAOE Young on his work in election security. Commissioner Smith commented on ballot image preservation and storage.

OLD BUSINESS:

Commissioner Kimbrow thanked staff for training on new voting equipment and voter registration support.

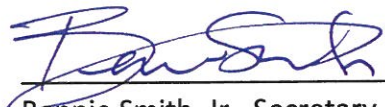
Chairman Luttrell made comments on commissioner's training and the August election voter turnout percentages.

ADJOURNMENT:

Adjournment Motion by Commissioner Stamson, Seconded by Commissioner Kimbrow at 5:49pm.



Mark Luttrell, Jr., Chairman Date 10-24-22



Bennie Smith, Jr., Secretary Date 10-24-22

Pursuit of God Church	3759 N. Watkins, 38127
Solomon Temple MB Church	1460 Winchester Rd., 38116

WHEREAS, eight (8) early voting personnel, two (2) PollPads, eight (8) Express Votes, one (1) DS200 Scanner, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and,

Arlington Safe Room	11842 Otto Lane, 38002
Baker Community Center	7942 Church Rd., 38053
Berclair COC	4536 Summer Ave., 38122
Compassion Church	3505 S Houston Levee Rd, 38139
Greater Middle Baptist Church	4982 Knight Arnold Rd., 38118
I. H. Clubhouse Lakeland	4523 Canada Rd, 38002
James Meredith Building (SCOB)	157 Poplar Ave., 38103
Mississippi Blvd. Christian Church	70 N. Bellevue Blvd., 38104
Second Baptist Church	4680 Walnut Grove Rd., 38117

WHEREAS, eight (8) early voting personnel, three (3) PollPads, eight (8) Express Votes, one (1) DS200 Scanner, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and,

Abundant Grace	1574 E. Shelby Dr., 38116
Anointed Temple of Praise	3939 Riverdale Rd., 38115
Collierville C.O.C.	575 Shelton Dr., 38017
Harmony Church	6740 St. Elmo Rd., 38135
New Bethel MB Church	7786 Poplar Pike, 38138
Raleigh UMC	3295 Powers Rd., 38128
Riverside MB Church	3560 S. Third St., 38109

TN Shakespeare Company


7950 Trinity Rd., 38018

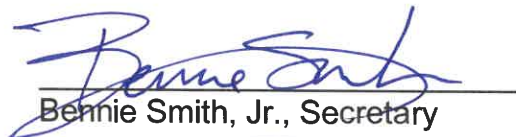
White Station C.O.C.

1106 Colonial Rd., 38117

WHEREAS, ten (10) early voting personnel, four (4) PollPads, ten (10) Express Votes, two (2) DS200 Scanners, and one (1) Ballot on Demand station are hereby approved to staff each satellite location listed above, appointed as prescribed in TCA Sections § 2-4-102 and § 2-4-105 and,

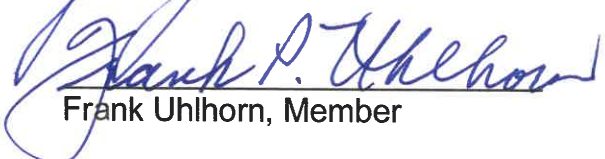
NOW, THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY ELECTION COMMISSION, that the Shelby County Election Commission hereby approves the early voting locations, dates, times, and number of voting machines, and appoints the number of personnel needed to staff each early voting location.


Mark Luttrell, Jr., Chairman


Bennie Smith, Jr., Secretary


Vanecia Kimbrow, Member


Steve Stamison, Member


Frank Uhlhorn, Member

Adopted Sept. 26, 2022



Shelby County Election Commission

Administrator of Elections Monthly Report September, 2022

- **New Election Equipment** – All has arrived except for the Meraki routers used to program the Poll Pads. That's OK since the new Fiber line hasn't yet been installed.
- **Poll Worker Training** - Starts next week, so the focus of everyone in this building is getting the training materials updated and things ready for training.
- **UOCAVA Ballots** – All were sent out on time by the September 24th deadline.
- **Outreach**
 - Two deputy classes were held in September. We currently have 282 active Deputy Registrars.
 - Supported 7t voter registration events with our Deputy Registers.
 - Attended the following events:
 - Naturalization Ceremony at the University of Memphis – 34 new citizens registered on paper and many other used the QR code
 - Deaf Connect of the Mid-South – a basic Voter Education courts; they experienced the new voting machines and had very positive feedback.
 - National Voter Registration Day – We had a registration event on U of M Campus and received over 1,000 Online VR that day.
 - Redbirds Game – had a great location between the entrance and the beer tent. Didn't register many voters but talked to a lot of people and passed out information cards and stickers.
- **Days to Upcoming Events**
 - Voter Registration Deadline – 15 Days October 11, 2022
 - Early Voting Starts – 23 Days October 19, 2022
 - Early Voting Ends – 38 Days November 3, 2022
 - November General Election – 43 Days, November 8, 2022