

SHELBY COUNTY ELECTION COMMISSION
ORGANIZATIONAL & REGULAR MEETING MINUTES
April 18, 2017

APPROVED

The Organizational and Regular Meeting of the Shelby County Election Commission was held on April 18, 2017 at 4:00 PM. at the Election Operations Center, 980 Nixon Drive.

Called to order by: Chairman Meyers

Time: 4:10 PM

Commissioners present: Commissioner Nollner, Commissioner Lester, Commissioner Tate.
Commissioner Stamson arrived late.

Commissioners absent: None

ORGANIZATIONAL MEETING

Commissioners present: Commissioner Nollner, Commissioner Lester, Commissioner Tate.

Commissioners absent: Commissioner Stamson

ELECT A CHAIRMAN

Commissioner Nollner nominated Robert Meyers.

Seconded By: Commissioner Lester

Voted Yes: All 4

Approved: Unanimously

ELECT A SECRETARY

Commissioner Tate nominated Norma Lester.

Voted Yes: 4

Approved: Unanimously

REGULAR MEETING

PPROVAL OF MARCH 21, 2017 MINUTES

Motion to Approve: Commissioner Nollner

Seconded By: Commissioner Lester

Voted Yes: Chairman Meyers, Commissioner Nollner, Commissioner Lester, Commissioner Tate.

Approved: Unanimously

CERTIFICATION OF CANDIDATES FOR LAKELAND MAY 25, 2017 ELECTION

Motion to Approve: Commissioner Lester

Seconded By: Commissioner Nollner

Voted Yes: Chairman Meyers, Commissioner Nollner, Commissioner Lester, Commissioner Tate

Approved: Unanimously

ATTORNEY'S REPORT

Given by Attorney John Ryder

- **Halbert v. SCEC**
Settlement agreement reached

AUTHORIZE THE CHAIRMAN & ADMINISTRATOR TO ENTER INTO THE SETTLEMENT AGREEMENT ON THE BEHALF OF THE SHELBY COUNTY ELECTION

Motion to Approve: Commissioner Lester

Seconded By: Commissioner Nollner

Voted Yes: Chairman Meyers, Commissioner Nollner, Commissioner Lester, Commissioner Tate

Approved: Unanimously

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ADMINISTRATOR'S REPORT (ATTACHED)

Given by Linda Phillips
Discussion followed.

RESOLUTION TO APPROVE EARLY VOTING LOCATIONS, DATES, TIMES, NUMBER OF PERSONNEL, AND NUMBER OF VOTING MACHINES ASSIGNED TO EACH EARLY VOTING LOCATION FOR LAKELAND SPECIAL ELECTION ITEM# 04-18/2017-2-3-101

Motion to Approve the Resolution: Commissioner Tate

Seconded By: Commissioner Lester

Voted Yes: Chairman Meyers, Commissionr Stamson, Commissioner Nollner,
Commissioner Lester, Commissioner Tate

Approved: Unanimously

RESOLUTION TO APPROVE TEMPORARY POLLING LOCATION CHANGE FOR WARD ARL, PRECINCT 02-L ITEM# 04/18/2017-2-3-107

The polling location for Ward ARL, Precinct 02-L is temporarily changed to (LAK01-0L) First Baptist Church of Lakeland.

Motion to Approve the Resolution: Commissioner Lester

Seconded By: Commissioner Nollner

Voted Yes: Chairman Meyers, Commissionr Stamson, Commissioner Nollner,
Commissioner Lester, Commissioner Tate

Approved: Unanimously

GUEST APPEARANCE

- Mr. Del Gill was given 3 minutes to address the Commissioners.
Discussion followed.

OLD / NEW BUSINESS

Instant Run-Off Voting

Chairman appointed a committee to meet with the City of Memphis Operating Officer, Mr. Doug McGowen. The committee consists of the following: Chairman Meyers, Linda Phillips, Commissioner Tate, and Attorney Bibbs. Discussion followed

ANNOUNCEMENTS:

- Regular Commission Meeting scheduled for Monday, May 8, 2017 at 4:00 p.m.

ADJOURNMENT

Meeting was adjourned at 5:15PM

SHELBY COUNTY ELECTION COMMISSION
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OTHERS IN ATTENDANCE:

Linda Phillips, Administrator
Joe Young, Chief Deputy AOE
Darral Brown, Operations Manager
Deborah Upchurch, Staff
Leonard Hopkins, ITS
Attorney Ryder
Attorney Varela

Attorney Bibbs
Attorney Hagler
Janice Banks
Suzanne Thompson
Rose Ann Bradley
Barbara Williams
Dell Gill



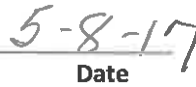
Robert Meyers, Chairman



Date



Norma Lester, Secretary



Date

Status of Petitions for Lakeland Election

Election Date: May 25, 2017

Position	Name	Address	City	Zip	Tel #	Email	Issue	File	Suff
Comm.	Maurice D Denbow	10456 Taos Trail Dr	Lakeland	38002	901-461-7728	Mauricedenbow123@comcast.net	3-16-17	Yes	Yes
Comm.	Tim Joyce	5366 Evergreen Creek	Lakeland	38002	901-644-8545	Not given	3-16-17	No	
Comm.	Billy C Rodgers, Jr.	10200 Mackwood Dr	Lakeland	38002	901-569-2274	billy.rodgers@crve-leike.com	3-21-17	Yes	Yes
Comm.	Wesley Alan Wright	4063 Fir Hill Dr East	Lakeland	38002	901-490-4983	Wesley@wesleyalanwright.com	4-3-17	Yes	Yes



Shelby County Election Commission

Administrator of Election Monthly Report

April, 2017

Voter and Candidate Services

- Issued four petitions for the Lakeland special election; three were returned and verified.
- Petitions are still available for the Town of Arlington election. The qualifying deadline is noon on June 15, 2017.
- We have contacted all of the high schools in Shelby County. We are scheduling the thirteen schools who are in areas with elections in 2017 as our first priority. Of those thirteen schools, we have or will have registration events in nine of them. We sent a letter, two emails and followed up with a phone call but have had no response from Arlington High, Bolton High, Southwind High and St. George's Independent School. Below is a list of the schools we have visited and the applications received from each:

Briarcrest	41
Collierville	18
Houston	28
Macon Rd	24
Mem Academy	26

Evangelical Christian School and First Assembly Christian School conducted their own events. Cordova High declined a spring visit since their last event was in October, 2016. We will be doing Germantown High in May.

Operations Department

- Nursing home voting is occurring today and tomorrow. We are visiting six nursing homes in the district.
- No Military or UOCAVA ballot requests have been received.

- 23 Absentee Ballots have been sent; 8 have been returned as of Monday.
- Early voting has been very slow but pretty problem free; only 1,036 voters have voted through yesterday. There are 51,413 registered voters in District 95, so turnout so far is 2.02%. So far, there have been zero provisional ballots issued. The chart below shows the number of voters registered in each municipality and the actual turnout of voters.

	Collierville		Germantown		County		Total
	Number	Percent	Number	Percent	Number	Percent	
Actual Voters	714	68.9%	285	27.5%	37	3.6%	100.0%
Registered Voters	35244	68.6%	12760	24.8%	3409	6.6%	100.0%

Administrator

- We are going to be using new Election Night Reporting Software and it will debut on April 27th. Joe has spearheaded this project and it was built by Praneeth Nangunoori and Avinash Changraniri of the Shelby County IT Department. It has been tested and it looks great; it includes several features that were missing from our previous software. It will go live on April 27th when the polls close. The Coordinator of Elections will not host a results portal for the special election; they will rely on our website for information.
- We have been busy in the area of outreach. We are participating in an event at Clayborn Temple on April 29th regarding restoration of rights. The Mayor's Citizens University will be meeting here on Thursday for a program and tour. Our staff or volunteers are having Voter Registration events at the Southern Hot Wings Festival, the March for Science Rally, the CommUnity Festival at Snowden School and the Greater Memphis Chinese School. Our newsletter is out and was distributed both electronically and on paper. A local political group will be here in May for a presentation and a tour. If there are other groups who would like to have a program here, just let us know.
- We are starting work on updating our website; a complete re-design is planned.

- When the new case management software was installed in the Courts, we can no longer automatically receive felon records; they have to be manually updated. We hope to overcome that issue with the new VR System.
- We are having more voter registration deputy classes. Upcoming classes will be held at Nixon on the following dates and times:
 - Tuesday, May 2nd at 10:00am
 - Saturday, May 6th at 10:00am
 - Tuesday, May 9th at 6:30pm
- Proposals from 5 vendors were received for the RFP for the new Voter Registration System. The proposals were scored by staff from our office and IT. The highest ranked proposal was from Everyone Counts (E1C) from San Diego, California who is partnered with the LOSB, Small Planet Works. Our project manager is Brandon Johnson, the former election director for the State of South Dakota. While he was in South Dakota, he managed the very successful implementation of their new VR system. The E1C solution is web-based and they have proposed cloud hosting of the data on the AWS Government Cloud. Precinct assignment is GIS based with this system; most of the others were street range based. With hosting, the total five year cost would be about \$1.4 million. They are currently in contract negotiations and in the process of receiving certification with the State of Tennessee. Data migration will be the biggest issue; we have either not had or not enforced business rules about data entry. Our current timeline looks at a fall go live. We will run parallel for a time period, with final wrap-up 1st quarter of 2018.
- Days to Upcoming Elections:
 - Tennessee House District 95 Special Primary – 9 Days
 - Lakeland Special Election – 37 Days
 - Tennessee House District 95 Special General – 58 Days
 - Arlington General Election – 156 Days

Item #: 04/18/2017-2-3-107

Prepared by: Darral Brown

Committee: Election Operations

Approved by: Linda Phillips

**RESOLUTION TO APPROVE TEMPORARY POLLING LOCATION CHANGE FOR
WARD ARL, PRECINCT 02-L**

WHEREAS, The voters of Ward ARL, Precinct 02-L, having a total of 117 registered active voters have been voting at Arlington Middle School 5470 Lamb Road Arlington TN


WHEREAS, The Election Commission has been informed that due to scheduling conflict at Arlington Middle School 5470 Lamb Road Arlington TN will not available for the Lakeland Special Election, and

WHEREAS, The Shelby County Election Commission has permission to use the closest polling location (Lak01-0L) First Baptist Church of Lakeland located 4500 Canada Rd Lakeland TN, as the temporary polling location for the voters of Ward ARL, Precinct 02-L, and

NOW THEREFORE BE IT RESOLVED, By the Shelby County Election Commission that the polling location for Ward ARL, Precinct 02-L is temporarily changed to First Baptist Church of Lakeland located 4500 Canada Rd Lakeland TN is hereby approved.

BE IT FURTHER RESOLVED, Pursuant to TCA 2-3-105, the Shelby County Election Commission shall mail to each active voter whose polling place is changed a notice of the voter's temporary polling place ARL02-L.


Robert D. Meyers, Chairman


Norma Lester, Secretary


Dee Nollner, Member


Steve Stamson, Member


Anthony Tate, Member

Adopted _____