

SHELBY COUNTY ELECTION COMMISSION
REGULAR MEETING MINUTES
March 20, 2018

APPROVED

Regular Meeting of the Shelby County Election Commission was held on March 20, 2018, at 4:00 pm at the Election Operations Center, 980 Nixon Drive.

CALLED TO ORDER: Chairman Meyers **Time:** 4:00 pm

COMMISSIONERS PRESENT: Commissioner Stamson and Commissioner Tate, Commissioner Lester, Commissioner Nollner.

ATTORNEY'S REPORT:

No update on the declaratory judgment action.

APPROVAL OF FEBRUARY 27, 2018 MINUTES

MOTION TO APPROVE: Commissioner Lester

SECONDED BY Commissioner Stamson

APPROVED: Unanimously

RESOLUTION TO APPROVE AMEND ITEM# 2018-03 EARLY VOTING LOCATIONS, DATES, TIMES, NUMBER OF PERSONNEL, AND NUMBER OF VOTING MACHINES FOR MAY 1, 2018 ELECTION

Downtown Voting Location, Dates, and Times

Downtown:

Calvary Episcopal Church, 102 N 2nd St., Memphis, TN 38103

Dates and Times

Beginning, Wednesday, April 11 through Thursday, April 26, 2018

Weekdays 9:00 AM to 5:00 PM

Closed on Saturdays

Other Early Voting Satellite Locations, Dates, and Times are listed below

Dates and Times

Beginning, Wednesday, April 11 through Thursday, April 26, 2018

Weekdays 10:00 AM to 7:00 PM

Saturday, April 14, 2018, 10:00 AM to 4:00 PM

Saturday, April 21, 2018, 8:00 AM to 4:00 PM

Locations

- | | |
|---|--|
| 1. Baker Community Center | 7942 Church Rd. 38053 |
| 2. Dave Wells Community Center | 915 Chelsea Ave. 38107 |
| 3. Greater Lewis Street Baptist Church | 152 E. Parkway N (at Poplar Ave., 38104) |
| 4. Mt. Zion Baptist Church | 60 S. Parkway E., 38106 |
| 5. Ed Rice Community Center | 2907 N. Watkins 38127 |
| 6. Bellevue Baptist Church | 2000 Appling Rd. 38016 |
| 7. Collierville Church of Christ | 575 Shelton Dr. 38017 |
| 8. Glenview Community Center | 1141 S. Barksdale St. 38114 |
| 9. Greater Middle Baptist Church | 4982 Knight Arnold Rd. 38118 |
| 10. Mississippi Blvd. Church-Family Life Center | 70 N. Bellevue Blvd. 38106 |
| 11. Raleigh U.M. Church | 3295 Powers Rd. 38128 |
| 12. The Refuge Church | 9817 Huff N Puff Rd., 38002 |
| 13. Abundant Grace Fellowship Church | 1574 E. Shelby Dr., 38116 |
| 14. Agri-Center International | 7777 Walnut Grove Rd., 38120 |
| 15. Anointed Temple of Praise | 3939 Riverdale Rd. 38141 |
| 16. Berclair Church of Christ | 4536 Summer Ave. 38122 |
| 17. Harmony Church | 6740 St. Elmo Rd. 38135 |
| 18. New Bethel Baptist Church | 7786 Poplar Pike 38138 |

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19. Riverside Baptist Church
20. White Station Church of Christ

3560 S. Third St. 38109
1106 Colonial Rd. 38117

RESOLUTION TO APPROVE ITEM# 2018-05 EARLY VOTING POLLING LOCATION CHANGE

Polling place change from SCOB, 157 Polplar Ave. Memphis, TN 38103 to Calvary Episcopal Church, 102 N 2nd St., Memphis, TN 38103

MOTION TO APPROVE ITEM# 2018-01: Commissioner Tate

SECONDED BY Commissioner Stamson

APPROVED: Unanimously

VIDEO ABOUT BALLOT MARKING SYSTEM

Presented by: Linda Phillips

ADMINISTRATOR'S REPORT (SEE ATTACHMENT):

Given by: Linda Phillips

OLD / NEW BUSINESS:

None

ANNOUNCEMENTS:

- Regular Commission Meeting scheduled for Tuesday, April 17, 2018 at 4:00 p.m.

ADJOURNMENT:

Adjourned at 5:45pm

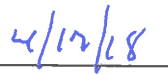
OTHERS IN ATTENDANCE:

Linda Phillips, Administrator
Joe Young, Deputy Administrator
Carla Lytle, Operations Manager
Genine Taylor, VCS Manager
Stacey Scott, Staff
Leonard Hopkins, ITS

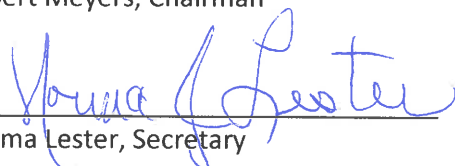
Attorney Varela
Attorney Bibbs
Rose Ann Bradley
Suzanne Thompson- Cozza




Robert Meyers, Chairman



Date



Norma Lester, Secretary



Date



Shelby County Election Commission

Administrator of Elections Monthly Report March 2018

Voter and Candidate Services

- Campaign Finance – First Quarter 2018 Reminder Letters are ready to go out March 29th – April 2nd. Reports are due April 10th. The Pre-Primary letter will go out April 12th – Reports are due April 24th.
- 114 Petitions have been Issued for the August election; 52 have been filed We are also working on petitions for the Libertarian party. They are seeking to obtain status as a recognized minor party under TCA §2-13-107. This requires obtaining signatures of 2.5% of the votes cast for governor in the last election.
- Absentee Voting – All of the UOCAVA ballots went out before the deadline. We are starting to process regular absentee ballots. We are going to 56 nursing homes between April 2nd and April 26th. The Inmate letters are going out tomorrow.
- There were 2,460 new registrations in February, 2018. Contrast that with 948 in January.
- We have partnered with the I Am A Voter Collaborative to visit High Schools. 25 schools will be visited this week and next. 17 schools have been contacted three times with no response and 16 have been contacted twice with no response. Four schools refused a visit; their teachers handle VR. We will be training the teachers at Cordova High School so they will be deputy registrars.
- Scanning continues to be a problem, particularly at the Operations Center.
- 18,000 of the 21,000 polling place change notices have been produced. A commercial service is folding and stuffing them; the drop date is March 26th.
- Permanent absentee forms are ready to be mailed on March 25th.

Operations Department

- ES & S sent a repair team; the TSX units have been repaired. The optical scan units have been cleaned and serviced and several of the power cords have been replaced. We are still having problems with the optical scan units dropping off the internal network. Our IT department is troubleshooting; if they can't locate the issue, then ES & S will be sending someone out next week.
- The voting machines are being prepped and tested.
- Ballot boxes were locked today, thank you Commissioners Nollner and Tate!
- Training starts right after Easter.
- 80% of the poll worker positions have been filled for May 1st. We still need more Republicans, especially those who are willing to work outside their home precincts.
- Sample ballots have been produced in house; a copy of the Early Voting sample ballot is in your folder. Early Voting Locations will also have sample ballot notebooks; there is a copy of the Fall, 2016 version if you have forgotten what it looks like.

Administrator

- Our new website continues to have significant traffic. From January 31st through yesterday, it has had 42,949 page views in total. We are working hard to keep it updated and change out the home page content regularly. We continue to gain followers on Twitter and Facebook.
- We spent a lot of time debunking an internet myth about vote fraud. Attached is a screen shot of a tweet that purports to show voter fraud. This first surfaced in 2016; we investigated as did the Sheriff. Both of us were satisfied that this person simply moved a lot. At no time was she registered in more than one place and at no time did she vote more than once in an election. Bottom line; this is not vote fraud. On the plus side, debunking it did gain us some Twitter followers.

- I am sorry to report that we have had some schedule slippage with the implementation of our new VR system; the data migration has proven to be rather challenging. There are a variety of problems with our data - when our existing system was originally built, there were very few error trapping routines built in, so we have text in field that are supposed to be numeric, we have fields with no character in the first position but characters in later positions and we have fields with both text and numeric. We are missing data in required fields. Thousands of addresses don't match USPS standardized addresses. Adding to the general nightmare, there are a number of user created values but the purpose and meaning of which are now lost. All of this can be corrected but it's going to take some time. It was going to push back the full implementation about three weeks; unfortunately that would give us a go live at the same time as the start of early voting for August. Our resources are pretty stretched at that point, so I made the decision to push full implementation to after the August 1st election.
- I attended the Election Center conference in San Antonio, Texas from February 28th through March 2nd. The major focus was on security. The Shelby County Election Commission is now a member of the Multi-State Information Sharing and Analysis Center which is a project of the Center for Internet Security. This gives us access to free education materials, incident response teams, and regular advisories regarding internet security incidents. There were also sessions on current research in elections and an interesting research study on wait time. We will be collecting data for the wait time study. Perhaps the most interesting panel though was on the USPS initiative for election mail. They will be using specific characters in the intelligent mail bar codes to identify election mail; this will speed the processing of it. This is expected to be in place for August; we will be using Ballot Scout to produce our IMB and track our ballots. We are still waiting on a decision from the Coordinator as to whether or not we can use the public facing section of ballot scout.
- We are in the initial stages of discussion with IT about technology that would let us communicate with voters via text message. This has been implemented in Denver; it allows many of the routine requests for information to be answered without human intervention.
- The 1st Quarter Newsletter is out; a copy is in your folders.
- Outreach events:
 - Deputy Registrar Classes trained another 31 deputy registrars.
 - We had another "How to Run for Office Class", which was well attended.

- We did a program on Voting Rights Restoration; another is scheduled for the Shelby County Day Reporting class.
 - Our staff or deputy registrars held advertised VR drives at:
 - St. Luke Lutheran Church
 - Health Fair at the Temple of Deliverance CPGOC
 - Candidate Meet & Greet at University of Memphis
 - Progressive Missionary Baptist Church
 - Whitehaven Library
 - East Shelby Library
 - Christ Gospel (Concern Frayser)
 - Butcher Shoppe (Concern Frayser)
 - SuperLo (Concern Frayser)
 - Mississippi Boulevard Christian Church
 - Upcoming Events through March 31st:
 - University of Memphis
 - Your Voice is Your Vote: Speak
 - Save a Lot ((Concern Frayser)
 - MusliMemFest
 - Oak Grove Missionary Baptist Church
 - March for Our Lives (National Civil Rights Museum)
 - Save A Lot (Concern Frayser)
 - Mississippi Boulevard Christian Church (Southwind Campus)
 - Mt. Pisgah CME Church
 - Oak Grove Missionary Baptist Church
 - Ed Rice Community Center
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- My desk for downtown has finally been delivered, so we are only waiting on two small pieces of furniture. The computers for the temps have been installed but we are waiting on the electrician to come back and actually hook up the power.
 - Joe is continuing to focus on security. Prox card locks are being installed downtown today; all of the pin locks here are being replaced with prox cards; this will allow us tighter control and records of who is accessing what locations.
 - We did four private elections this month – Whitehaven Branch Library, Democratic Women, Hill Chapel MB Church and Jack and Jill.
 - Days to Upcoming Events:
 - 2018 County Primary Election – 42 Days
 - 2018 Primary and County General Election – 135 Days
 - 2018 General Election – 231 Days