

SHELBY COUNTY ELECTION COMMISSION
REGULAR MEETING MINUTES
January 28, 2015

APPROVED

The Special Meeting of the Shelby County Election Commission was held to discuss and approve the FY2016 Budget on January 28, 2015 at 4:00 PM at the Election Operations Center, 980 Nixon Drive. All Commissioners were present.

Meeting was called to order by Chairman Meyers at 4:00 p.m.

FISCAL YEAR 2016 BUDGET REVIEW AND APPROVAL

Mr. Holden reviewed the FY2016 Budget documents explaining the difference in the individual budgets. There are 4 separate budgets: 800901 – Admin; 800903 – March/May Election (Mar 16 Presidential Preference Primary); 800905 – October Election (Memphis Municipal General Election) and; 800907 Special Election (Lakeland/Arlington Municipal General Elections). The salaries line item of the Admin budget does reflect the increase requested by the Board.

SCEC is reimbursed by the State government in 2 instances: Presidential Preference Primaries (Federal) and State General Assembly Special Elections. The SCEC is also reimbursed for a jurisdiction that holds separate elections, including the upcoming Memphis Municipal and Lakeland/Arlington Municipal Elections.

Mr. Holden explained that once the SCEC Board approves the budget, it is submitted to the Budget department and then will be submitted to the County Commission. Mr. Holden presented the individual budgets in detail.

The bottom-line increase for the Admin budget is approximately 20%.

Chairman Meyers asked for discussion. Commissioner Lester requested 6620 in the Admin budget the budgeted \$500 for Employee Recognition be increased to \$1,000 and use those funds accordingly.

Commissioner Lester also asked about the SCEC vehicle and what it would take to get another. The current SCEC vehicle was given to the Election Commission by another department. Commissioner Lester asked that research be done into obtaining another SCEC vehicle.

Commissioner Tate asked about an increase in hourly pay for Election Officials to recruit better workers.

Mr. Holden explained that Election Day workers are paid a flat \$30 for training and \$100 per day for Election Officials or \$120 for the Officer. Early Voting workers are paid \$13.76 per hour and officers are paid \$14.01 an hour. We have no problem obtaining Early Voting workers.

Mr. Holden explained that the Election Officials department is working on a draft of a certification program that will provide better and on-going training for Election Officials as well as providing additional pay for the additional training.

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Commissioner Tate moved to approve the budgets as presented with the amendment to increase the Admin Budget Employee Recognition line item from \$500 to \$1,000 along with a contingency to allow Administrator Holden to add necessary funds to secure a SCEC vehicle. Commissioner Stamson seconded.

Resolution to approve the budgets as presented with the amendment to increase the Admin Budget Employee Recognition line item from \$500 to \$1,000 along with a contingency to allow Administrator Holden to add necessary funds to secure a SCEC vehicle was approved.

Commissioner Nollner moved to adjourn. Commissioner Stamson seconded. Meeting was adjourned at 5:05 p.m.

Others in attendance:

Rich Holden, Administrator
Joe Young, Deputy Administrator
Dan Dow, VCS Manager
Pam Crosno, Staff
Suzanne Thompson
Rose Ann Bradley