

SHELBY COUNTY ELECTION COMMISSION  
REGULAR MEETING MINUTES  
March 18, 2015

APPROVED

The Regular Meeting of the Shelby County Election Commission was held on March 18, 2015 at 4:00 PM at the Election Operations Center, 980 Nixon Drive. All Commissioners were present.

Meeting was called to order by Chairman Meyers at 4:07 p.m.

**APPROVAL OF FEBRUARY 18, 2015 AND FEBRUARY 24, 2015 COMMISSION MEETING MINUTES**

Commissioner Lester moved to approve the February 18, 2015 minutes and Commissioner Tate seconded. Discussion followed regarding the wording on the approved amendment to the January 21 minutes involving the statement to correct Mr. Young's original statement. It was clarified that Mr. Young's original statement was not changed but an update statement was added beneath that section of the minutes. February 18, 2015 were approved.

Commissioner Stamson moved to approve the February 24, 2015 minutes. Commissioner Nollner seconded. The February 24, 2015 minutes were approved.

**ATTORNEY'S REPORT**

Mr. Ryder introduced Mr. Pablo Varela, a new addition to Mr. Ryder's firm and explained that Mr. Varela would be working with Mr. Ryder on SCEC legal matters.

Mr. Ryder reported that only pending litigation is Joe Brown et al vs. SCEC. The motion to recuse Judge Childers will be presented in Circuit Court before Judge Childers on March 27. Should Judge Childers deny the recusal, then the SCEC motions to dismiss will be presented that same date before Judge Childers.

**ATTORNEY'S REPORT**

Mr. Bibbs – no report

**OPERATIONS AND TECHNOLOGY COMMITTEE REPORT - ATTACHED**

Given by Commissioner Nollner.

**VOTE ON PROPOSED PRECINCT CONSOLIDATION – RESOLUTION 3/15-2-3-101 TO APPROVE PRECINCT CONSOLIDATIONS GROUP B**

Commissioner Tate then moved to approve **Resolution 3/15-2-3-101 RESOLUTION TO APPROVE PRECINCT CONSOLIDATIONS GROUP B** as recommended by the Operations and Technology Committee. Commissioner Stamson seconded. Chairman Meyers presented the list of proposed consolidated precincts (addendum attached).

Commissioner Lester asked if the confirmed locations meant we had signed paperwork and Mr. Holden explained that some were verbal confirmations with paperwork in process.

**Resolution 2/15-2-3-101 RESOLUTION TO APPROVE PRECINCT CONSOLIDATIONS GROUP B** was approved.

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Now that all precinct consolidations have been presented, Chairman Meyers complimented staff and management on the thorough job in presenting the proposed consolidations, which made decision-making much easier. He also thanked the community for their involvement as it was very valuable and contributed to the Board making better decisions.

**VCS/HR COMMITTEE REPORT – ATTACHED**

Given by Commissioner Stamson

**ADMINISTRATOR OF ELECTIONS REPORT**

Precinct Consolidation – On Hold Alternative Facility Update: Three facilities remain that we have not communicated with the location to verify: In the Berclair area, Georgian Hills area and in Germantown to replace Houston High and Houston Middle Schools.

On the signs to be placed at consolidated precinct locations, we will add “govotetn.com” to the signs. Additionally, we will be sending letters to all precinct locations: those un-affected by consolidation; those no longer needed due to consolidation, and; those that may see an increase in voter turnout due to consolidation.

Lakeland Special Bond Issue Election – The budget has been approved by the County Commission and has been sent to the Mayor’s office for his signature. We are moving forward and on schedule for this election.

Appointment of the Temporary Voting Machine Technician: Mr. Brown recommended Wahid Mostafa for this position.

Commissioner Lester moved to appoint Wahid Mostafa as the Temporary Democratic Voting Machine Technician. Commissioner Tate seconded. It was approved to appoint Wahid Mostafa as the Temporary Democratic Voting Machine Technician.

Mr. Holden also reported that all of the paperwork for a full-time Democratic Voting Machine Technician had been submitted to HR and we will forward to the Commissioners when that position has been posted.

Additionally, Mr. Holden reported that shortly before Commission meeting began, we were presented with two (2) citizen’s petitions having to do with petitions for amendments to the county charter and have been referred to the state coordinator’s office and legal counsel.

**NEW/OLD BUSINESS**

Chairman Meyers asked for an update on the status of the first group of precinct consolidation notices to affected voters. Mr. Dow explained that the process was moving forward with supplies having been ordered and contacting potential vendors in conjunction with the county print shop. The Commissioners all agreed that this had been an area in the past where we had

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received public criticism and reiterated that it was important to send the letters out in a timely manner. Mr. Dow responded it was his plan to have all notices out to the voters by early May.

Chairman Meyers requested an update on Supplemental Voter Registration. Mr. Dow reported that as of today we had visited 45 of the 77 schools we are scheduled to visit. We have already received 2,239 registrations, which compares to 2,578 received in total last year. 902 have been processed.

Mr. Dow introduced Mr. David Barrett, Social Studies Instructional Advisor with Shelby County Schools and since the school board passed the resolution that all schools must participate, Mr. Barrett will be heading that initiative internally for the school system.

Commissioner Lester commented that she was very proud and pleased that Shelby County had worked so well with the iamavoter collaborative to greatly increase our SVR results over previous years and also that we are well ahead of the rest of the state at this point.

Chairman Meyers asked Mr. Young for an update on the RFQ process. Mr. Young reported that the Commissioners Nollner and Tate had participated in the pre-bid conference. He also reported that March 23, 2015 is the deadline for RFQs to be submitted.

Commissioner Lester asked if the CFDs were sent via certified mail and if we had received any responses. They were sent certified but Mr. Holden and Mr. Dow were not aware if receipts had been received. Commissioner Lester voiced her willingness to help contact candidates to reiterate they were past due and that there could be a significant fine.

**ANNOUNCEMENTS**

Next Committee Meetings:

Ops/Tech Committee Meeting – Wednesday, April 8, 2015 at 4:00 p.m.

VCS/HR Committee Meeting – Wednesday, April 8, 2015 at 4:30 p.m.

Next Regularly Scheduled Board Meeting:

Wednesday, April 15, 2015 at 4:00 p.m.

Commissioner Lester questioned whether we were going to continue to have committee meetings on a separate day from the regular Commission meetings. Chairman Meyers asked to have some time to consider.

Regarding the re-appointment of the Election Commissioners, Chairman Meyers reported he understands that both parties have made their recommendations to members of the State Election Commission to move nominations forward to the entire State Election Commission. Chairman Meyers believes that will occur on April 6, 2015. Once nominations have been made and approved, the Commissioners will receive an oath that must be signed and returned within 20 days or the appointment is voided.

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**ADJOURNMENT**

Commissioner Lester moved to adjourn the meeting. Commissioner Nollner seconded. Meeting was adjourned at 5:01 p.m.

**Others in attendance:**

Rich Holden, Administrator  
Joe Young, Deputy Administrator  
Dan Dow, VCS Manager  
Darral Brown, Ops Manager  
Pam Crosno, Staff  
Deborah Upchurch, Staff  
Carlos Bibbs, Attorney  
John Ryder, Attorney  
Pablo Varela, Attorney  
Suzanne Thompson  
Roscoe Dixon  
Ken Welsh  
David Barrett